

**NORTHWESTERN WATER AND SEWER DISTRICT
SPECIAL MEETING
THURSDAY, JANUARY 25, 2018**

A special meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, January 25, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Tom Stalter
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Theresa Pollick	John Sopko	Dan Wickard
Beth Vannett		

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove
Denise Plummer, Poggemeyer Design Group

Roger LaPointe, Sentinel Tribune
David Dupont, BG Independent News

Approval of Minutes

The minutes of the regular meeting held on January 11, 2018 were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

The minutes from the special meeting held on January 18, 2018 were reviewed; Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Moody's is currently reviewing our bond rating
- Ethics Training will be held February 16, 2018 for all staff and board members

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- BOCC meeting with Bill Hirzel, John Cheney and Doug Miller will be after today's board meeting.
- Annual township meeting will be held January 25, 2016
- HPH settlement agreement is currently being reviewed and should be complete in February.

Reports of Committees:

Mark Sheffer stated there were no committee reports, however he has selected the committee assignments for 2018 and will be distributed to all board members soon, pending any other requests.

Mr. Sheffer also proposed a Public Relations Committee meeting for February 1, 2018

NOTE: A decision was made to conduct a "meeting of the whole" on this same date at 7:30 a.m., this PR Committee will immediately follow.

Unfinished Business:

None

New Business

Resolution 2018-10. Amendment #1, Jones & Henry Engineers for the #100 Area Lead Service Elimination/Replacement Phase I Project. Garret Chamberlain stated this change order is for an increase of \$26,000.00 to add construction engineering services. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-11. Change order #3-Final, Underground Utilities, Inc. for the Bairdstown Sanitary Sewer Project, SS #700 Contract A. Tom Stalter stated this change order is for an increase of \$80,524.00 for adjustment to final quantities. Denise Plummer stated this change is to correct a mathematical error in change order #2. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-12. Authorize the advertisement for bid for the Village of McComb Raw Water Pumping Improvements, WL #2800 Area. Garret Chamberlain stated this resolution is to authorize the advertisement for bid for the McComb Raw Water Pumping Station. Advertisement will be on January 30th and February 20th with bids being opened on February. Engineer's estimate on the project is \$590,000.00, he said. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-13. Amend Resolution 2017-145, authorize the advertisement for bid for the White Road and Vineyard Street Waterline Improvements, WL #139F. Garret Chamberlain stated this is amending the original resolution approved earlier to include additional quantity. The advertisement dates are to be determined with an engineer's estimate on the project of \$763,802.00, he said. John Cheney made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Receipt of Other Comments

At this time Jerry Greiner and Rex Huffman gave the board a brief update on TAWA (Toledo Area Regional Water Authority) discussions. After review and discussions, the board agreed to continue participation in the TAWA discussions. Mark Sheffer recommended the board discuss this further in a committee of the whole meeting to be held on February 1st at 7:30 a.m. prior to the scheduled PR Committee meeting.

Regular Meeting Dates

Regular Meeting:	February 8, 2018 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	February 22, 2018 7:30 a.m.	District Operations Facility Regular Meeting
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Executive Session

None

Adjournment

Leonard Michaels made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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