

**NORTHWESTERN WATER AND SEWER DISTRICT  
SPECIAL MEETING  
THURSDAY, MARCH 8, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 8, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong		John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Steve Arnold

Others:

Jerry Greiner	Gavin Smith	Tom Stalter
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Theresa Pollick	Beth Vannett	Dan Wickard

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove  
Jack Jones & Neal Materni, Poggemeyer Design Group

### **Approval of Minutes**

The minutes of the regular meeting held on February 22, 2018 were reviewed; Bill Verbosky made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- Jack Jones will give a water source alternatives presentation after the board meeting today.
- Next TAWA meeting is March 5<sup>th</sup>.
- McComb water and sewer plant tours will be held soon.
- Discussions are ongoing with Rossford to include their storm water charge on the monthly water and sewer bills.
- Open House will be held May 6<sup>th</sup>.
- Wood County Township meeting will be held March 30<sup>th</sup>.

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Tom Stalter gave the board a brief overview of ongoing and upcoming projects.

**Reports of Committees:**

John Cheney reported the Safety Committee met on March 6<sup>th</sup> and reviewed the following:

- No accidents or incidents occurred.
- Reviewed issues with the crane truck
- Reflective tape has been installed on all vehicles
- Continuing safety trainings monthly.

**Unfinished Business:**

None

**New Business**

**Resolution 2018-16.** Receipt and action on bids received for the McComb Raw Water Pumping Improvements, WL #2800 Area. Tom Stalter stated 2 bids were received for this project and recommends the project be awarded to Peterson Construction for the bid amount of \$446,000.00. The engineer's estimate on the project is \$590,000.00, he said. John Cheney made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-17.** Authorization to transfer funds. Kay Ball stated this is a resolution to transfer funds. She stated \$500,000.00 would be transferred from the water fund to the sewer fund as of December 31, 2017. Rob Armstrong made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Receipt of Other Comments**

At this time Rex Huffman gave a brief update on the TAWA meeting that was held on March 5<sup>th</sup>.

Kay Ball introduced Jeff Reinhart, financial auditor with James G Zupka, CPA to the board. He gave a brief update on the current annual financial audit underway, outlining the audit process.

Jack Jones of Poggemeyer Design Group gave a presentation to the board on water source alternatives for the District.

**Regular Meeting Dates**

Regular Meeting:	March 22, 2018 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	April 12, 2018 7:30 a.m.	District Operations Facility Regular Meeting

Regular Board Meeting  
February 22, 2018

**Executive Session**

None

**Adjournment**

John Cheney made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney  
Secretary

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