

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 24, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, May 24, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Leonard Michaels

Others:

Theresa Pollick	Gavin Smith	Kay Ball
Leanne O'Brien	Garrett Chamberlain	Grant Adams
Dick Heyman	Beth Vannett	Tom Stalter
Dan Wickard	Jerry Greiner	

Rex Huffman, Spitler, Huffman & Newlove

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH 43402

Sentinel Tribune

Approval of Minutes

The minutes of the regular meeting held on May 10, 2018 were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Introduced Grant Adams, new full-time GIS Analyst
- Engineering qualifications are ready for top three interviews today
- First Solar expansion is proceeding as planned
- McComb WWTP bid ads are out, due by May 31st.
- Looking at a study for the City of Findlay to provide water to Village of McComb

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- Will be meeting with Portage and Pleasant Township to discuss long term water options.
- Charter Steel has asked for the District to review a rate reduction for them.

Reports of Committees:

Steve Arnold stated the IT Committee met on May 17th and reviewed the following:

- Updates on current IT Projects
- Changes to IT policy
- Updates on security procedures

Unfinished Business:

None

New Business

Resolution 2018-45. Acceptance and action on bids received for the McComb Clearwell Improvements, WL #2812. Garret Chamberlain stated bids were received for the McComb Clearwell project and requested that the project be awarded to Peterson Construction in the bid amount of \$937,000.00. The engineer's estimate on the project is \$1,224,000.00, he said. Doug Miller made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-46. Approval of the Revisions to the District's Acceptable Use Policy for Computers and IT Systems. Gavin Smith stated this resolution is to approve several minor changes to the Acceptable Use Policy for Computers and IT Systems. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion. . **Approved.**

Resolution 2018-47. Authorize a renewal of the lease agreement for the Fostoria WaterShed. Jerry Greiner stated this resolution is to approve a new 5 year lease for the Fostoria Watershed with MidState Properties. Bill Verbosky made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-48. Approval of an Intergovernmental Agreement with the Cities of Maumee and Perrysburg to study regional water options. Rex Huffman stated this agreement with the City of Maumee and Perrysburg is to study regional water options with the City of Bowling. Maumee and Perrysburg have already adopted the agreement, he said. Jerry Greiner asked the board to table this resolution until the scope of the work can be proposed. John Cheney made a motion to table. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Receipt of Other Comments

None

Regular Meeting Dates

Regular Board Meeting
May 24, 2018

Regular Meeting: June 14, 2018
7:30 a.m.

District Operations Facility
Regular Meeting

Regular Meeting: June 28, 2018
7:30 a.m.

District Operations Facility
Regular Meeting

Executive Session

None

Adjournment

John Cheney made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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