

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JUNE 14, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, June 14, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

	Steve Arnold	
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Rob Armstrong & John Cheney

Others:

Theresa Pollick	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Jerry Greiner
Tom Stalter	John Sopko	Dan Wickard

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove

Neal Materni, Poggemeyer Design Group

### **Approval of Minutes**

The minutes of the regular meeting held on May 24, 2018 were reviewed; Doug Miller made a motion to approve the minutes. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Unfinished Business:**

**Resolution 2018-48.** Approval of an Intergovernmental Agreement with the Cities of Maumee and Perrysburg to study regional water options. Jerry Greiner stated this resolution is to approve a cooperative agreement with the Cities of Maumee and Perrysburg to study regional water options. Bill Verbosky made a motion to bring the resolution to the floor. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**.Resolution 2018-49.** Approval of a rate adjustment for the sale of water in the District. Jerry Greiner stated the City of Bowling Green passed a mid-year rate increase and this resolution is our approval to start billing the new rate to our customers who receive Bowling Green Water starting in June, which will be billed in July. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-50.** Notice of Intent to Proceed with Improvement, Village of McComb Wastewater Treatment Plant, SS #28. Garret Chamberlain stated this resolution is authorization to proceed with the wastewater treatment plant project in McComb. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. **Approved.**

**Resolution 2018-51.** Acceptance and action on bids received for the Village of McComb Wastewater Treatment Plant, SS #28. Garret Chamberlain recommends that Contract A be awarded to Danis Construction for \$6,597,000.00 and Contract B be awarded to Ed Kelly & Sons for \$490,149.00. Engineer's estimate on the project for Contract A was \$6,550,000.00 and Contract B was \$556,367.00, he said. Tom Stalter asked that this resolution be approved contingent upon USDA's approval. Doug Miller made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-52.** Change order #1-Final and Release of Retainage, B. Hill's Excavating for the Ovitt Road WL Extension, WL #312C, Wingston Road WL Extension, WL #2323 and the Rosendale Road WL Extension, WL #318H. Garret Chamberlain stated this change order for a deduct of \$31,192.72 is for final quantity adjustment. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-53.** Resolution of Assessments for the Ovitt Road WL Extension, WL #312C and the Wingston Road WL Extension, WL #2323. Garret Chamberlain stated this resolution is to approve the assessments for property owners along the route. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-54.** Authorization to advertise for the Rossford Tree Streets Waterline Replacement, WL #5007. Garret Chamberlain stated this resolution was the authorization to bid the project. Jerry Greiner asked that this resolution be tabled. Bill Hirzel made a motion to table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2018-55.** Change order #2, Speer Bros., Inc. for the Hamlet Subdivision Waterline Replacement, WL #127A. Tom Stalter stated this change order was for an increase in \$64,427.13 for additional work necessary on the project and final quantity adjustments. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-56.** Rescind Resolution 2018-41, approval of intergovernmental Agreement with the City of Rossford for Stormwater Billing Service. Jerry Greiner requested that the original resolution to approve an agreement with the City of Rossford for stormwater billing being rescinded as the benefits do not exceed the benefits of District participation. Doug Miller

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made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Report by President and Other Officials**

Rex Huffman gave the board an update on the recent Toledo water meeting held on June 11, 2018.

Tom Stalter gave the board a brief review of recent meetings held with the Village of Leipsic and North Baltimore to discuss potential water source for the Village of McComb.

Theresa Pollick reported:

- Press release in support of HB 602 is in the DropBox
- Water quality reports a.k.a. "CCR Reports" have been released to the EPA and public
- Complaint letters from Walbridge, etal., residents have been answered and returned to the State Attorney General's office.

**Reports of Committees:**

None to Report

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting:	June 28, 2018 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	July 12, 2018 7:30 a.m.	District Operations Facility Regular Meeting

**Executive Session**

None

**Adjournment**

Bill Hirzel made a motion to adjourn. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Steve Arnold  
Vice Chairman