

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 9, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 9, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members Absent: None

Others:

Theresa Pollick	Tom Stalter	Garret Chamberlain
Leanne O'Brien	Kay Ball	Beth Vannett
Dan Wickard		

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove

Neal Materni, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on July 26, 2018 were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Planning Meeting August 30, 2018
- Toledo Water meeting being held today August 9th.
- AOP group meeting August 10th in Fulton County
- Doug Miller has been reappointed by the commissioners to another term on the board
- Nominations are being accepted for Spirit of Wood County Awards
- Monthly luncheons are still taking place
- Administrative Committee will meet after today's board meeting
- Proposed Extension Committee meeting August 16th.
- Jerry and John Cheney met with Pleasant Township August 8th.

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Reports of Committees:

John Cheney stated the Safety Committee met on August 1st and reviewed the following:

- A few minor incidents occurred including a slip from camera truck and a backing incident
- Safe & Sound Week is August 13th-19th

Mr. Cheney also mentioned attending a meeting in Columbus and listening to a safety course called "Speak up and Listen," he felt staff should look into this course.

Unfinished Business:

Resolution 2018-54. Authorization to advertise for the Rossford Tree Streets Waterline Replacement, WL #5007. Garret Chamberlain stated this resolution was the authorization to bid the project. Jerry Greiner asked that this resolution be tabled. Bill Hirzel made a motion to table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2018-79. Authorization to purchase real estate. Jerry Greiner asked that this resolution be tabled for further review. Doug Miller made a motion to table. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2018-80. Acceptance and action on bids received for the Weston Center Street and Euler Road Waterline Improvements, WL #2308A and the Cygnet Road Waterline Improvements, WL #1803. Garret Chamberlain stated bids were received and recommends the project be awarded to Salenbein Trucking for \$382,272.50. The engineer's estimate on the project is \$402,000.00, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-81. Authorization to advertise for the BG Master Meter Backflow Improvements, WL #301C. Garret Chamberlain requested authorization to advertise for the BG Master Meter Backflow Improvements with advertisement dates to be determined. The engineer's estimate on the project is \$465,000.00, he said. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-82. Amend Resolution 2018-70, Resolution of Assessments for miscellaneous water and sewer projects. Garret Chamberlain stated the previous resolution that was approved need to be amended as several last minute waivers from owners were received to assess fees to their taxes. Melinda Kale made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-83. Accept the appointment of Doug Miller to the Board of Trustees. Bill Verbosky made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2018-84. Rescind Resolution 2018-51, Receipt and action on bids received for the Village of McComb Wastewater Treatment Plant, SS #28. Jerry Greiner stated that Danis Construction has provided a letter to the District stating they will provide equipment as originally specified. Mr. Greiner stated after discussion with Tom Stalter they feel that the project should be awarded to Danis based on the letter they provided. After much discussion Rob Armstrong made a motion to remove. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes with the exception of Steve Arnold and Leonard Michaels who voted no. **Removed.**

Resolution 2018-85. Authorization to advertise for bids for the Village of McComb Wastewater Treatment Plant, SS #28. Rob Armstrong made a motion to remove. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes with the exception of Steve Arnold and Leonard Michaels who voted no. **Removed.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	August 23, 2018 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 13, 2018 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary