

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 26, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, July 26, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel		Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members Absent: Melinda Kale

Others:

Theresa Pollick	Gavin Smith	Simon Gundy
Leanne O'Brien	Garrett Chamberlain	Jerry Greiner
Dan Wickard	Dick Heyman	

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove

Neal Materni, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on July 12, 2018 were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Meeting today with the Toledo technical group on Toledo water rates
- Met with Bowling Green, Perrysburg and Maumee to review RFP's for a water study
- Rex Huffman attended meeting to discuss construction of well field in the Micheando water basin.
- Toledo Chamber of Commerce has asked that the 8 entities involved in the regional water study cover the overage the incurred on the water study. The District portion would be \$4600.00.

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- Wood County Fair starts next week, we will be participating in the Junior Fair Livestock auction again.
- Still working on completing the adjacent county visits.
- Advertisement will be out soon for proposals for water and sewer rate study.

Reports of Committees:

Doug Miller stated the Governance Committee met on July 25th and reviewed the following:

- Board member term limits
- Board member nominations
- Board members attending more public meetings
- Joint board and staff planning meeting
- Budget restraints and budget timeline

Jerry Greiner proposed a joint board and staff planning meeting to be held August 30, 2018.

Unfinished Business:

Resolution 2018-54. Authorization to advertise for the Rossford Tree Streets Waterline Replacement, WL #5007. Garret Chamberlain stated this resolution was the authorization to bid the project. Jerry Greiner asked that this resolution be tabled. Bill Hirzel made a motion to table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2018-76. Change order #3-Final and release of retainage, Speer Bros., for the Hamlet Subdivision Waterline Replacement, WL #127A. Garret Chamberlain stated this change order is for an increase of \$5,640.50 for final quantity adjustments. Mr. Chamberlain also requested retainage in the amount of \$23,584.45 be released to the contractor. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-77. Change order #3, B. Hill's Excavating for the Hoytville Wastewater Treatment Plant Improvements, SS #1501. Garret Chamberlain stated this change order is for an increase of time only to the contract. The time extension is extending the project completion date from April 30th to November 30, 2018, he said. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-78. Approval of an intergovernmental agreement with the City of Rossford for Stormwater Billing Service. Jerry Greiner stated this resolution is to approve an agreement with the City of Rossford for stormwater billing service. Bill Verbosky made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2018-79. Authorization to purchase real estate. Jerry Greiner asked that this resolution be tabled for further review. Doug Miller made a motion to table. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	August 9, 2018 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	August 23, 2018 7:30 a.m.	District Operations Facility Regular Meeting
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Executive Session

Jerry Greiner requested the board go into Executive Session to discuss a possible land purchase and threatened litigation over the McComb Wastewater Treatment Plant. Steve Arnold made a motion to go into Executive Session. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes.

Bill Verbosky made a motion to return to regular session. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes.

Adjournment

Bill Verbosky made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary