

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 27, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, September 27, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members Absent: None

Others:

Theresa Pollick	John Sopko	Garret Chamberlain
Leanne O'Brien	Kay Ball	Beth Vannett
Dan Wickard	Gavin Smith	Jerry Greiner
Dick Heyman		

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove

Denise Plummer & Neal Materni, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on September 13, 2018 were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Leonard Michaels joined the meeting at 7:35 a.m.

Report by President and Other Officials

Jerry Greiner reported:

- WCEDC's Phase III water study, provided by PDG's Jack Jones
- Attended CORD meeting on September 14th for an update on legislation
- McComb groundbreaking will be held October 11th.
- Holiday dinner at Stone Ridge will be held December 12th
- November meeting dates will be changed to November 8th and 29th
- Extension Committee will be held October 18th

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- Administrative Committee will be held November 1st.
- IT Committee will be held October 2nd
- Rex gave a brief review of recent Toledo water meetings
- County Commissioner's have asked the Port Authority to approve study for Wood County Engineer and ODTO office's relocation.
- Port Authority looking at study for SR 795 corridor
- TMACOG is holding a Robert's Rules of Order training on October 10th all invited
- Kay Ball gave a brief financial update to the board based on August financial statements.
- Dan Wickard gave a brief update on the biosolids management plan and possible needs for 2019
- Gavin Smith stated the GIS department has won the OGRIP award from the State of Ohio.
- Jerry Greiner presented the board with a bill from the Toledo Chamber Foundation for the District portion of the Toledo Water Study. Rob Armstrong made a motion to approve the payment to the chamber. John Cheney seconded the motion. A roll call vote was taken with all present voting yes.

Reports of Committees:

None to Report

Unfinished Business:

Resolution 2018-54. Authorization to advertise for the Rossford Tree Streets Waterline Replacement, WL #5007. Jerry Greiner asked that this resolution be removed. Bill Hirzel made a motion to table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Removed.**

New Business

Resolution 2018-102. Authorization to apply to Ohio EPA/DEFA for a Water Supply Revolving Loan Agreement for the Rossford Tree Streets Waterline Replacement, WL #5007. Jerry Greiner asked that this resolution be removed. Bill Hirzel made a motion to remove. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Removed.**

Resolution 2018-103. Change order #1, Peterson Construction for the McComb Clearwell Improvements, WL #2812. Garret Chamberlain stated this change order is for an increase of \$14,067.00 for additional work necessary. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-104. Change order #2, Peterson Construction for the McComb Clearwell Improvements, WL #2812. Garret Chamberlain stated this change order is for an increase of \$8,518.00 for unforeseen pipe depth changes and additional support rail. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2018-105. Change order #1, Ed Kelly & Sons for the White Road, Vineyard Road and Riverbend Court Waterline Improvements, WL #139F. Garret Chamberlain stated this change order is for an increase of \$86,014.75 for changes made to the proposed waterline on White Road and also for storm sewer work requested by the City of Rossford. Mr. Chamberlain stated that Rossford will be reimbursing the District for the storm sewer work in the amount of \$75,735.00. Rex Huffman stated he would like to have a formal agreement in place with the City of Rossford before the work starts and agreed to write it for the board's approval at the next board meeting. Doug Miller made a motion to approve subject to the approval of an agreement with Rossford. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-106. Amend Resolution 2017-11, Authorize an application to USDA Rural Development for the Village of McComb WWTP, SS #2800. Garret Chamberlain stated this resolution is to add Dick Heyman to the list of those being able to sign pay requests for USDA. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	October 11, 2018 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	October 25, 2018 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Leonard Michaels made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary