

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, NOVEMBER 8, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, November 8, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members Absent: Bill Hirzel

Others:

Theresa Pollick	Tom Stalter	Garret Chamberlain
Leanne O'Brien	Kay Ball	Beth Vannett
Dan Wickard	Gavin Smith	Jerry Greiner

Carl Ireland, Spitler, Huffman & Newlove

Ted Bennett, Jones & Henry Engineers

Approval of Minutes

The minutes of the regular meeting held on October 25, 2018 were reviewed; Doug Miller made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- McComb annexation hearing took place for WWTP land in Hancock County.
- City of Toledo Regional Water issue Proposal #15 passed
- Holiday dinner will be December 12th at Stone Ridge
- Employee luncheon will be held December 14th.
- Regional Water Discussion meeting will be held on December 18th at Holiday Inn French Quarter
- Office will be closed for Veteran's Day November 12th.
- WCEDC Holiday Reception will be held December 6th at Holiday Inn French Quarter

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- There will be no increase to premiums for the Wood County Health Insurance Plan for 2019.

At this time, Kay Ball gave the board a brief update on the Rate Study proposals. She stated interviews will be held over the next couple of weeks for the firms who submitted proposals.

At this time, Rex Huffman gave the board a brief update on the Toledo water contract being proposed.

Reports of Committees:

Theresa Pollick stated the Safety Committee met on November 7th, the meeting minutes are in the DropBox for review.

Unfinished Business:

None

New Business

Resolution 2018-113. Acceptance and action on bids received for the WL #100 Area Interconnection Improvements Oregon & Tracy Roads, WL #122A. Garret Chamberlain stated bids were received for the project and recommends the project be awarded to Hank's Plumbing & Heating for \$155,704.00. The engineer's estimate for the project is \$210,000.00, he said. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-114. Change order #8-Final and Release of Retainage, E.S. Wagner Co., for the Oregon Retention Basin, SS #200 Flow EQ Basin. Garret Chamberlain stated this change order is an increase of \$9,512.00 for final quantity adjustments. Mr. Chamberlain also recommended retainage in the amount of \$218,612.53 be released to the contractor. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-115. Approval of a contract with Jones & Henry Engineers, Ltd. For the Rossford Eagle Point Sanitary Sewer Rehab, SS #5012. Garret Chamberlain stated this resolution is to approve a contract with Jones and Henry for the Eagle Point Sewer Rehab. The contract total is \$63,330.00, he said. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-116. Change order #2, Peterson Construction for the McComb Raw Water Pump Station Improvements, WL #2813. Tom Stalter stated this change order is for an increase of \$9,166.00 to add conduit and quazite boxes to intake structures at the reservoirs. Mr. Stalter stated this amount will be reimbursed by the Village of McComb. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2018-117. Amendment #1, Poggemeyer Design Group for the McComb Raw Water Pump Station Improvements, WL #2813. Tom Stalter stated this amendment is for an increase of \$9,400.00 for contractor issues during construction as well as SCADA for the reservoir pump control. John Cheney made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Kay Ball requested the board go into Executive Session to discuss Personnel. Steve Arnold made a motion to go into Executive Session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Leonard Michaels made a motion to return to regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: November 29, 2018 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: December 13, 2018 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Leonard Michaels made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary