

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, OCTOBER 25, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, October 25, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

|               |              |                  |
|---------------|--------------|------------------|
| Rob Armstrong | Steve Arnold | John Cheney      |
| Bill Hirzel   |              | Leonard Michaels |
| Doug Miller   | Mark Sheffer | Bill Verbosky    |

Members Absent: Melinda Kale

Others:

|                 |             |                    |
|-----------------|-------------|--------------------|
| Theresa Pollick | Simon Gundy | Garret Chamberlain |
| Leanne O'Brien  | Kay Ball    | Beth Vannett       |
| Dan Wickard     | Gavin Smith | Jerry Greiner      |
| Dick Heyman     | Tom Stalter |                    |

Carl Ireland, Spitler, Huffman & Newlove

Ted Bennett, Jones & Henry Engineers  
Denise Plummer, Poggemeyer Design Group

### **Approval of Minutes**

The minutes of the regular meeting held on October 11, 2018 were reviewed; Doug Miller made a motion to approve the minutes. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- 4 proposals have been received for the rate study
- United Way campaign is underway
- Looking at an end of year public water discussion
- Recently hired Brian Naus (Melinda Kale's nephew) as new Electronic Technician

Regular Board Meeting  
October 25, 2018

**Reports of Committees:**

None

**Unfinished Business:**

**Resolution 2018-109.** Approval of Engineering Proposal for Regional Water System Feasibility Study. Bill Verbosky made a motion to bring the resolution to the floor. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. Tom Stalter stated this resolution was to approve an engineering proposal for regional water system feasibility study for Bowling Green water. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**New Business**

**Resolution 2018-110.** Authorization to advertise for the Rossford Various Streets Sewer Rehab, SS #5001. Garret Chamberlain stated this resolution it to approve the advertisement for bid for the Rossford various streets sewer rehab. The advertisement dates will be determined and the engineer's estimate on the project is \$805,000.00, he said. John Cheney made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-111.** Change order #2, Ed Kelly & Sons for the Perrysburg Service I & I Reduction Project, SS #400. Garret Chamberlain stated this change order is for an increase of \$15,779.92 and included bypass pumping and restoration work performed outside the contract. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2018-112.** Authorize an easement with American Electric Power on District property on Scott Street, McComb, Ohio. Garret Chamberlain stated this resolution is authorizing an easement with American Electric Power for a property on Scott Street in McComb. The easement is for \$1.00 he said. Bill Verbosky made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, the District's Engineer, Tom Stalter and Poggemeyer Design Engineer Tom Borck provided a summary of long-term capital needs at the McComb WTP. As well, they outlined water source alternatives for the plant, too. These are summarized and attached.

**Executive Session**

None

**Receipt of Other Comments**

None

