

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JANUARY 24, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, January 24, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Tom Stalter	Dan Wickard	Theresa Pollick
John Sopko		

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove
Neal Materni, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on January 10, 2019 were reviewed; Doug Miller made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Henry County recently lost their operator, they have been looking at their District longevity
- Looking at new WaterShed location on South Main Street in Bowling Green
- Talking with Findlay regarding water service to McComb
- WCEDC Dinner to be held March 21st.
- State of the County Meeting to be held March 13th.
- District open house to be held May 5th.

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- BGSU State of the Region to be held March 11th.
- TMACOG General Assembly Meeting January 28th.

At this time, Dan Wickard and Beth Vannett gave the board a brief report on cold weather issues from operations and customer service including water leaks, frozen service lines and meters.

Then, Tom Stalter gave a brief update on economic development projects including First Solar expansion, Pilkington expansion, Project Freddy, Northpoint, Dunbridge Road Corridor study and the Meadows of Perrysburg development.

At this time, Kay Ball stated a conference call took place with Raftellis, our consultant, and they will be starting the rate study in February with the schedule to finish in four months.

Reports of Committees:

None to report

Unfinished Business:

None

New Business

Resolution 2019-05. Change order #2-Final and Release of Retainage, Ed Kelly & Sons, Inc., White Road, Vineyard Road and Riverbend Court Waterline Improvements, WL #2812. Garret Chamberlain stated this change order is for an increase of \$882.29 to cover additional costs incurred on the project due to unforeseen conditions. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-06. Amendment #3, Jones & Henry Engineers, Millbury I & I Investigations, SS #200. Garret Chamberlain stated this amendment is for a decrease of \$46,179.32 for reduction in the project budget. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2019-07. Authorize a lease agreement for a WaterShed on South Main Street in Bowling Green. Jerry Greiner stated this resolution is to approve a WaterShed agreement for a WaterShed unit on South Main Street with Lloyd and Linda Fite. The agreement is subject to Rex Huffman's final approval he said. John Cheney made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-08. Amend Resolution 2018-136 Approval of a Developer's Agreement for a waterline and sewerline with First Solar, Inc. WL #101H/SS#140A. Tom Stalter stated this resolution is to change some of the contract language in the original developer's agreement to add engineering costs. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2019-09. Change order #3-Final and Release of Retainage, Cash Services for the Starbright Waterline Replacement, WL #116A. Tom Stalter stated this change order is for an increase of \$2,453.06 for final quantity adjustments. Rob Armstrong made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-10. Amendment #2, Poggemeyer Design Group, Starbright Subdivision, Oregon and Ayers Waterline Replacement, WL #116A. Tom Stalter stated this amendment is for a decrease of \$36,559.12 to reduce the final project budget. Doug Miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	February 14, 2019 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	February 28, 2019 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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