

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 14, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 14, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Pam Benick
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Dan Wickard	Theresa Pollick	

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on February 28, 2019 were reviewed; Doug Miller made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Bill Verbosky joined the meeting at 7:31 a.m.

Leonard Michaels joined the meeting at 7:35 a.m.

Report by President and Other Officials

Jerry Greiner reported:

- Met with Portage Township to discuss water options for McComb
- Extension Committee will meet 3/21
- Annual open house will be May 5th

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Reports of Committees:

John Cheney stated the Safety Committee met on March 6th and briefly reviewed the minutes that are in the DropBox.

Unfinished Business:

Resolution 2019-23. Authorization to advertise for the Vernis Place Sanitary Sewer Replacement, SS #5013. Jerry Greiner recommended this remain tabled.

Resolution 2019-24. Authorization to advertise for the WL #101 Trunk Water Main Repairs. Jerry Greiner recommended this remain tabled.

Resolution 2019-25. Authorize the application to apply for, accept and enter into an Ohio Water Development Authority loan fund agreement for the WL #101 Trunk Water Main Repairs. Jerry Greiner recommended this remain tabled.

New Business

Resolution 2019-27. Authorize a farm lease for District property. Garret Chamberlain stated this resolution is to approve a farm lease agreement for farm ground near the East Broadway pumpstation. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-28. Authorize the sale of surplus items via internet auction. Garret Chamberlain stated this resolution is to approve the sale of outdated survey equipment from engineering. Rob Armstrong made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2019-29. Change order #1-Contract B, Ed Kelly & Sons for the Village of McComb Wastewater Treatment Plant, SS #28. Garret Chamberlain stated this change order is for a time extension only. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-30. Acceptance and action on bids received for the Water Meter Pit Installation/Replacement Project, WL #2300 Area. Garret Chamberlain recommended the project be awarded to Cash Services for the total of \$302,505.00. The engineer's estimate on the project is \$360,000.00, he said. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-31. Authorization to advertise for the McComb Sanitary Sewer and Stormwater Separation Improvements, SS #2805. Garret Chamberlain stated this resolution is the authorization to advertise with bid dates to be determined. The engineer's estimate on the project is \$230,000.00, he said. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Receipt of Other Comments

None

Executive Session

Rex Huffman asked that the Board go into Executive Session to discuss threatened litigation in the north end of the county and land purchase in Henry County. Doug Miller made a motion to go into Executive Session. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

Leonard Michaels made a motion to go back into regular session. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes.

Regular Meeting Dates

Regular Meeting:	March 28, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	April 11, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Leonard Michaels made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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