

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 28, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 28, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Simon Gundy	Theresa Pollick	Tom Stalter

Rex Huffman, Spitler, Huffman & Newlove
Denise Plummer, Poggemeyer Design Group
Ted Bennett & Deanna Uhl, Jones & Henry Engineers

Approval of Minutes

The minutes of the regular meeting held on March 14, 2019 were reviewed; Steve Arnold made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Annual open house will be May 5th
- Met with Toledo March 22nd to discuss regional water
- Meeting with Henry County today at 9:00 a.m.
- Start thinking about dates for Planning Meeting
- Township Vendor Show will be held March 29th at the Junior Fair Building
- Employee outing at the MudHens will be held June 28th

Gavin Smith reported:

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- Next IT Committee meeting will be held April 18th.
- Code Red has signed a contract with Wood County, the District will now be included under them which results in a savings of about \$10,000 to the District.
- New vehicle tracking system is up and running.

Simon Gundy reported:

- Year to date report on water leaks, water taps, e-one services and McComb Sewer
- EPA valve turning project is underway
- Working on mercury variances in McComb and Weston

Kay Ball reported:

- Reviewed timeline on the rate study with Raftellis

Beth Vannett reported:

- Almost done with meter reading change-outs. 99.6% of the stealths are reporting.
- Lead service project is complete in Rossford. Meters that were in the homes have been moved into meter pits.
- Currently have 1298 users signed up for Aquahawk.

Reports of Committees:

None to Report

Unfinished Business:

Resolution 2019-23. Authorization to advertise for the Vernis Place Sanitary Sewer Replacement, SS #5013. Jerry Greiner recommended this remain tabled.

Resolution 2019-24. Authorization to advertise for the WL #101 Trunk Water Main Repairs. Jerry Greiner recommended this remain tabled.

Resolution 2019-25. Authorize the application to apply for, accept and enter into an Ohio Water Development Authority loan fund agreement for the WL #101 Trunk Water Main Repairs. Jerry Greiner recommended this remain tabled.

New Business

Resolution 2019-32. Change order #1, Speer Bros., for the #100 Area Lead Service Elimination/Replacement Phase I Project. Garret Chamberlain stated this change order is for an increase of \$16,048.38 for additional work including exploratory excavating to locate existing water services when location is unknown. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-33. Change order #2, Speer Bros., for the #100 Area Lead Service Elimination/Replacement Phase I Project. Garret Chamberlain stated this extension is for an 8 day time extension. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting. **Approved.**

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Resolution 2019-34. Authorize a contract with Jones & Henry Engineers, LTD for the Ford Road Pumpstation Evaluation, #400D. Garret Chamberlain stated this contract with Jones & Henry is for the Ford road Pumpstation improvements. The contract total is \$58,200.00, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-35. Acceptance and action on bids received for the ODOT Waterline and Sewerline Relocations, WL #905/SS #905A. Tom Stalter stated this resolution is to accept the bids and award the project for the ODOT Waterline and Sewerline relocations. Mr. Stalter stated there was only one bidder (Hank's Plumbing & Heating) for the project. Their bid was for \$168,080.00, the engineer's estimate on the project is \$119,000.00. After discussion with Rex Huffman and given the tight ODOT timeframe, Mr. Huffman stated that the board can declare that this project is an emergency and award the contract to Hank's Plumbing & Heating even though the bid was over 10% of the estimate. Bill Hirzel made a motion to approve the resolution with the declaration that this project is an emergency. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-36. Change order #3-Contract A, Danis Corporation for the Village of McComb Wastewater Treatment Plant, SS #28. Tom Stalter stated this change order is for an increase of \$27,854.00 due to a change in the scope of work at the request of the District. The work includes addition of epoxy floor, electrical revisions, motor revisions and addition of pressure gauges, he said. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-37. Authorize a contract with Jones & Henry Engineers, LTD for the Perrysburg Lateral Improvements, SS #300/400 Area. Garret Chamberlain stated this contract with Jones & Henry Engineers is for the Perrysburg Lateral Improvements. The total of the contract is \$54,900.00, he said. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-38. Amendment #1, Expenditure Appropriations for Fiscal Year 2018. Kay Ball stated this is the annual budget adjustment required by the State Auditor. Rob Armstrong made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

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Regular Meeting Dates

Regular Meeting:	April 11, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	April 25, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Doug Miller made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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