

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 9, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, May 9, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Pam Benick	Theresa Pollick	Tom Stalter
Dan Wickard		

Rex Huffman, Spitler, Huffman & Newlove

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH 43402

Amy Behrman, Nick Rettig & Brian Baker, Henry County Water & Sewer District

Approval of Minutes

The minutes of the regular meeting held on April 25, 2019 were reviewed; John Cheney made a motion to approve the minutes. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Annual Open House was held May 5th
- June 28th is employee picnic at the MudHens game; need to know soon of interest from the board to attend.
- Meeting with North Baltimore on May 10th to discuss McComb water options

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- Kay Ball reported that the contract with the State Auditor is up this year. This contract will be rolled over for an additional 5 years unless there is reason to object it would likely be at an increased cost, she believes.

Reports of Committees:

- Mark Sheffer stated the Safety Committee met on May 1st and the minutes are in the DropBox for review.

Unfinished Business:

Resolution 2019-23. Authorization to advertise for the Vernis Place Sanitary Sewer Replacement, SS #5013. Jerry Greiner recommended this remain tabled.

New Business

Resolution 2019-49. Acceptance and action on bids received for the WL #101 Trunk Water Main Repairs. Garret Chamberlain stated that 1 bid has been received for the WL #101 Trunk Water Main Repairs. He requested the project be awarded to Speer Bros. for \$480,320.00. The engineer's estimate on the project is \$450,000.00, he said. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-50. Authorization to release retainage to Salenbein Trucking for the Weston Center Street and Euler Road Waterline Improvements, WL #2308A and Cygnet Road Waterline Improvements, WL #1803. Garret Chamberlain requested authorization for retainage to be released to the contractor in the amount of \$25,749.15. Bill Verbosky made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-51. Change order #1, Lake County Sewer for the Rossford Various Streets Sanitary Sewer Rehab, SS #5001. Garret Chamberlain stated this change order is for an increase of \$4800.00 due to a change in the scope of work requested by the District. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-52. Authorize a contract with Jones & Henry Engineers, Ltd. For the Ampoint Waterline Replacement, WL #139E. Garret Chamberlain stated this resolution is to authorize a contract with Jones & Henry Engineers for the Ampoint Waterline Replacement, WL #139E. The total of the contract is \$82,700.00, he said. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

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Executive Session

None

Regular Meeting Dates

Regular Meeting:	May 23, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	June 13, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

John Cheney made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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