

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, MAY 23, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, May 23, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Leonard Michaels

Others:

Jerry Greiner	Simon Gundy	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Dan Wickard	Theresa Pollick	Tom Stalter

Rex Huffman, Spittler, Huffman & Newlove

### **Approval of Minutes**

The minutes of the regular meeting held on May 9, 2019 were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- Michindoh report will be done soon
- Bowling Green water report will be reviewed today.
- Toledo water contract is still being discussed
- WaterShed building on South Main is up, the landlord has asked for additional rent due to the size of the building
- Zach Weiss recently started full-time as a Water & Sewer Maintenance Worker I
- The Auditor of State has renewed the audit company for an additional 5 years.
- Start thinking about Planning Meeting dates.
- Extension Committee will be held May 30<sup>th</sup>.

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- Tom Stalter gave the board a brief update on economic development for the former Woodville Mall site.

### **Reports of Committees:**

None to Report

### **Unfinished Business:**

**Resolution 2019-23.** Authorization to advertise for the Vernis Place Sanitary Sewer Replacement, SS #5013. Jerry Greiner recommended this remain tabled.

### **New Business**

**Resolution 2019-53.** Amendment #1, Jones & Henry Engineers for the WL #101 Trunk Water Main Repairs. Garret Chamberlain stated this amendment is for an increase of \$20,400.00 for engineering services during construction. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-54.** Change order #5-Contract A, Danis Construction for the Village of McComb Wastewater Treatment Plant, SS #28. Tom Stalter stated this change order is for an increase of \$10,857.00 for additional electrical work. Doug Miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-55.** Approval of a Developer's Agreement with NSG Glass North America, Inc. Rex Huffman stated this resolution is to approve a developer's agreement with NSG Glass North America for water and sewer services to their newly constructed facility. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Receipt of Other Comments**

None

### **Executive Session**

Jerry Greiner asked that the board go into Executive Session to discuss real estate transaction. Bill Verbosky made a motion to go into Executive Session to discuss real estate transaction. John Cheney seconded the motion. A roll call vote was taken with all present voting yes.

Doug Miller made a motion to go back into regular session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

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**Regular Meeting Dates**

Regular Meeting:	June 13, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	June 27, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

Doug Miller made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale  
Secretary

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