

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 11, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, July 11, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Leonard Michaels	Bill Hirzel	Melinda Kale
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Beth Vannett	Gavin Smith
Dan Wickard	Garrett Chamberlain	Kay Ball
Pam Benick	Tom Stalter	Kacie Kusar

Rex Huffman, Spitler Huffman, LLP

Ted Bennett, Jones & Henry Engineers

Jack Kiefer, 13207 Union Hill Rd., Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on June 27, 2019 were reviewed; John Cheney made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, Jerry Greiner asked that the board amend the agenda to add Resolution 2019-79. Bill Verbosky made a motion to amend. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- WaterShed revenue numbers have been in the DropBox. South Main site is off to a good start.

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- District will participate in the Wood County Junior Fair auction again this year for \$1000
- Meyer Hill Lynch contract will have a three year freeze on cost.
- Henry County still working on operating agreement

Tom Stalter gave a brief update on economic development projects which include:

- Still working on Project Freddie
- NSG proceeding, awarding project today for waterline, sewerline project will be awarded in next few months.
- Potential for residential construction in Cross Roads area of Rossford

Rex Huffman gave the board a brief update on the following:

- ODOT has funding for safety audit on roadways such as I75 to Rt. 280 to look at transportation in these areas.
- Update on Toledo water contract

Reports of Committees:

None to Report

Unfinished Business:

Resolution 2019-58. Authorize the advertisement for bid for the Lime City Waterline Replacement, WL #5010. Doug Miller made a motion to bring the resolution to the floor. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. Garret Chamberlain stated this resolution is to authorize the advertisement for bid for the Lime City Waterline Replacement. The advertisement dates are to be determined and the engineer's estimate on the project is \$980,595.00, he said. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2019-74. Acceptance and action on bids received for the Eagle Point and Birch Drive Sewer Replacement, SS #5012. Garret Chamberlain requested that the project be awarded to Ed Kelly & Sons for \$1,224,412.00. The engineer's estimate on the project is \$1,400,000.00, he said. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-75. Change order #1-final and release of retainage, Hank's Plumbing & Heating for the ODOT waterline and sewerline relocations, WL #905/SS #905A. Garret Chamberlain stated this change order is for a decrease of \$8,920.00 for final quantity adjustments. Bill Hirzel made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2019-76. Change order #1-final and release of retainage, Mosser Construction for the BG Master Meter Backflow Improvements, WL #301C. Garret Chamberlain stated this change order is for a decrease of \$68,172.00 for final quantity adjustments. Bill Hirzel made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-77. Authorize the advertisement for bid for the Deimling Road Waterline Extension, WL #5011. Tom Stalter stated this resolution is to authorize advertisement with bid dates to be determined and an engineer's estimate of \$400,000.00. Mr. Stalter stated this project serves Project Freddie. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-78. Change order #3-Final and release of retainage, Speer Bros., Inc. for the #100 Area Lead Service Elimination/Replacement Phase I Project. Tom Stalter stated this change order is for a decrease of \$136,321.76 for final quantity adjustments. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-79. Approval of a waiver of conflict of interest with Dinsmore & Shohl, LLP and Spitler Huffman, LLP for the proposed Henry County Regional Water and Sewer District. Rex Huffman stated this resolution is to approve a waiver of conflict to formalize the attorney situation with Henry County and potential merger. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	July 25, 2019 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	August 8, 2019 7:30 a.m.	District Operations Facility Regular Meeting

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Adjournment

Doug Miller made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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