

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 8, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 8, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	
Leonard Michaels	Bill Hirzel	Melinda Kale
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: John Cheney

Others:

Jerry Greiner	Pam Benick	Gavin Smith
Dan Wickard	Garrett Chamberlain	Kay Ball
Theresa Pollick	Tom Stalter	Kacie Kusar
Leanne O'Brien	Beth Vannett	

Carl Ireland, Spitler Huffman, LLP

Ted Bennett & Chloe Huston, Jones & Henry Engineers

Approval of Minutes

The minutes of the regular meeting held on July 25, 2019 were reviewed; Rob Armstrong made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Update on Toledo water contract
- Met with Henry County 8/7 to further discuss merger agreement
- 1 nominee has been received for the expiring board seats to re-nominate Rob Armstrong
- Upcoming budget meetings are on the board master calendar
- Tom Stalter gave a brief update on economic development in the county

Regular Board Meeting
August 8, 2019

- Gavin Smith reported that a new system will need to be set-up to handle credit card information coming in over the phone due to new credit card rules to meet new requirements to protect the consumer.

Leonard Michaels joined the meeting at 7:32 a.m.

Bill Verbosky joined the meeting at 7:35 a.m.

Reports of Committees:

Mark Sheffer reported the Safety Committee met on August 6th and reviewed the following:

- 2 accidents/injuries were reported
- New trucks are being installed with strobes and reflector tape
- District looking into bright colored uniform for field employees

Unfinished Business:

None

New Business

Resolution 2019-84. Change order #2, Lake County Sewer for the Rossford Various Streets Sanitary Sewer Rehab, SS #5001. Tom Stalter stated this change order is for an additional \$117,000.00 to abandon a sewer along Colony Road. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-85. Amendment #1, Jones & Henry Engineers for the Bays Road Tower Valve Improvements, WL #306A5. Tom Stalter stated this amendment is for an additional \$40,800.00 to include engineering services for the construction phase. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-86. Amendment #1, Jones & Henry Engineers for the Village of Millbury-Phase II Sanitary Sewer Lateral Improvements. Tom Stalter stated this amendment is for an increase of \$43,200.00 for resident project representation. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-87. Authorize the renewal of the lease agreement for the IFM WaterShed. Jerry Greiner stated this resolution is to renew the IFM WaterShed lease for an additional 3 years. The lease includes a 3% increase in rent. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-88. Authorize the re-advertisement for bids for the Lime City Road Waterline Replacement, WL #5010. Tom Stalter stated this resolution is to authorize the re-advertisement of the Lime City Road Waterline with dates to be determined. The engineer's

Regular Board Meeting
August 8, 2019

estimate on the project is \$537,075.00 for Lime City Road and \$443,520.00 for Schreier Road, he said. Doug miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-89. Authorize the certification of delinquent water and sewer bills. Beth Vannett stated this is the annual resolution to authorize the certification of delinquent water and sewer bills to the county auditor by September 9th. Melinda Kale made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	August 22, 2019 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 12, 2019 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Leonard Michaels made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

/lob