

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, AUGUST 22, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 22, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	
Leonard Michaels	Bill Hirzel	Melinda Kale
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: John Cheney

Others:

Jerry Greiner	Pam Benick	Gavin Smith
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Beth Vannett	Tom Stalter	

Jack Kieffer, 13201 Union Hill Rd., Bowling Green, OH 43402

Rex Huffman, Spitler Huffman, LLP

Ted Bennett & Chloe Huston, Jones & Henry Engineers

### **Approval of Minutes**

The minutes of the regular meeting held on August 8, 2019 were reviewed; Leonard Michaels made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- Recommended contributing the requested \$6500 amount for RTID operations.
- Received proposed Henry County merger agreement
- Leonard Michaels was re-nominated to the board by Rossford
- Currently have 2 townships nominations for board seat.
- Tom Stalter gave a brief update on economic development in the county to include:

Regular Board Meeting  
August 22, 2019

- Amazon onsite work nearly completed
- NSG onsite work ongoing
- Clover Development will be constructing senior living homes in CrossRoads area.
- Discussions are ongoing with North Baltimore regarding a bulk water rate
- Will be replacing several waterlines in Ampoint area.
- First Solar expansion near completion

- Rex Huffman gave the board a brief review of the Henry County Merger.
- Rex Huffman gave the board a brief review of the proposed Toledo Water Contract.

**Reports of Committees:**

None to Report

**Unfinished Business:**

None

**New Business**

**Resolution 2019-90.** Acceptance and action on bids received for the Deimling Road Waterline Extension, WL #5011. Tom Stalter stated bids were received for the Deimling Road Waterline Extension and recommends that the project be awarded to Speer Bros. for \$317,975.00. The engineer's estimate on the project is \$400,000.00, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-91.** Authorize the application to apply for, accept and enter into an Ohio Water Development Authority loan fund agreement for the Deimling Road Waterline Extension, WL #5011. Tom Stalter stated this resolution to authorize the application with OWDA for project funding. He stated the interest rate would be 2.1%. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-92.** Authorization to advertise for bid for the Village of McComb above ground water storage tank painting, WL #2314. Tom Stalter stated this resolution is to authorize the advertisement for bid for the Village of McComb ground water storage tank painting. He stated advertisement dates are to be determined with an engineer's estimate of \$288,000.00. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-93.** Change order #2-Final and Release of Retainage, Hank's Plumbing & Heating for the Oregon and Tracy Roads Waterline Improvements, WL #122A. Garret Chamberlain stated this change order is for an additional \$2,114.67 for final quantity adjustments to close out the contract. Retainage in the amount of \$6,413.57 can also be released, he stated. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Board Meeting  
August 22, 2019

**Resolution 2019-94.** Change order #3, Lake County Sewer for the Rossford Various Streets Sanitary Sewer Rehab, SS #5001. Garret Chamberlain stated this change order is for a deduction of \$3,750.00 for change in scope of work. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-95.** Change order #4, Ed Kelly & Sons for the Perrysburg Service Area I & I Reduction Project, SS #400 Area. Garret Chamberlain stated this change order is for a time extension only. This extension is for 30 days, he said. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-96.** Authorization to participate in the Ohio Public Works Commission State Capital Improvements for various sewer projects. Garret Chamberlain stated this resolution is to authorize participation in the Ohio Public works State Capital Improvements program for the Ford Road and Willowbend Pumpstations. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-97.** Change order #2-Final and Release of Retainage, Ed Kelly & Sons for the Village of McComb Wastewater Treatment Plant, SS #28. Garret Chamberlain stated this change order is for a deduction of \$32,767.00 for final quantity adjustments. Retainage in the amount of \$18,295.28 can also be released, he said. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-98.** Amendment #3, Jones & Henry Engineers for the #100 Area Lead Service eliminations/replacement Phase I Project. Garret Chamberlain stated this amendment for a deduction of \$8,632.48 is for final quantity adjustments. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Receipt of Other Comments**

None

### **Executive Session**

None

### **Regular Meeting Dates**

Regular Meeting:	September 12, 2019 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 26, 2019 7:30 a.m.	District Operations Facility Regular Meeting

Regular Board Meeting  
August 22, 2019

**Adjournment**

Bill Verbosky made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale  
Secretary

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