

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 12, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, September 12, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

| | | |
|------------------|--------------|---------------|
| Rob Armstrong | Steve Arnold | |
| Leonard Michaels | | Melinda Kale |
| Doug Miller | Mark Sheffer | Bill Verbosky |

Members absent: John Cheney, Bill Hirzel

Others:

| | | |
|----------------|---------------------|-----------------|
| Jerry Greiner | Pam Benick | Gavin Smith |
| Leanne O'Brien | Garrett Chamberlain | Kay Ball |
| Beth Vannett | Tom Stalter | Theresa Pollick |
| Dan Wickard | | |

Jack Kieffer, 13201 Union Hill Rd., Bowling Green, OH 43402

Jason Pollman, 10371 Belmont Meadows, Perrysburg, OH 43551

Approval of Minutes

The minutes of the regular meeting held on August 22, 2019 were reviewed; Bill Verbosky made a motion to approve the minutes. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Melinda Kale joined the meeting at 7:31 a.m.

Leonard Michaels joined the meeting at 7:33 a.m.

Report by President and Other Officials

Jerry Greiner reported:

- Recommend moving November and December meeting dates to the 1st and 3rd Thursday.
- District received the Auditor of State Award with Distinction
- Xmas dinner will be held at Stone Ridge on Wednesday, December 11th.

Regular Board Meeting
September 12, 2019

- Planning meeting with staff will be September 19th.
- Attending Wood County Township dinner tonight.

- Kay Ball updated the board on a program that the District will be starting that is similar to the City of Bowling Green Muni-Pal program where customers can donate funds that are administered by the Salvation Army to help other customers in paying their delinquent water bills.

- Tom Stalter gave a brief update on economic development in the county to include:
 - Amazon onsite work nearly completed
 - NSG onsite work ongoing
 - First Solar expansion near completion

Reports of Committees:

Theresa Pollick reported that the Public Relations Committee met on September 5th and reviewed the following:

- PR efforts for 2019
- Focus will be on District reputation for 2020.
- Looking at doing more digital media
- Discussed 2020 open house

Unfinished Business:

None

New Business

Resolution 2019-99. Amend Resolution 2019-93, Change order #2-Final and Release of Retainage, Hank's Plumbing & Heating for the Oregon and Tracy Roads Waterline Improvements, WL #122A. Garret Chamberlain stated this resolution is to amend Resolution 2019-93 due to an error in the change order amount. The change order should have been for \$3,022.17 not \$2,114.67, he said. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-100 Change order #1, Jim Palmer Excavating for the Village of McComb Sanitary Sewer and Stormwater Separation Improvements, SS #2805. Tom Stalter stated this change order is for an additional \$58,869.75 for sanitary sewer replacement and lateral connections. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-101. Review and approval of utility easements for the Troy Township Waterline Improvements, WL #1830. Tom Stalter stated 3 easements have been obtained from the East Ohio Gas Company each for \$1.00. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Board Meeting
September 12, 2019

Resolution 2019-102. Change order #4, Lake County Sewer for the Rossford Various Sanitary Sewer Rehab, SS #5001. Garret Chamberlain stated this change order is for an additional \$5,186.50 for change in scope of work to remove a catch basin and concrete. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-103. Authorization to advertise for bids for the Luckey Water Tower Aeration & Mixing Improvements, WL #183La1. Garret Chamberlain stated this resolution is the authorization to advertise for bids for the Luckey Water Tower Aeration & Mixing Improvements. Bid dates are to be determined with an engineer's estimate of \$100,000.00, he said. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-104. Approval of a resolution consenting to the merger with the Henry County Regional Water and Sewer District. Garret Chamberlain asked that this resolution be tabled for further review. Bill Verbosky made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2019-105. Authorization to advertise for bids for the Ampoint Water Main Replacement Project, WL #139E. Garret Chamberlain stated this resolution is to authorize the advertisement for bids for the Ampoint Water Main Replacement Project. The bid dates are September 16th and 23rd with an engineer's estimate of \$1,550,000.00, he said. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

| | | |
|------------------|---------------------------------|---|
| Regular Meeting: | September 26, 2019 7:30 a.m. | District Operations Facility Regular Meeting |
| Regular Meeting: | October 10, 2019 7:30 a.m. | District Operations Facility Regular Meeting |

Regular Board Meeting
September 12, 2019

Adjournment

Bill Verbosky made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

/lob