

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, October 10, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, October 10, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	
Mark Sheffer	Bill Verbosky	

Members absent: Leonard Michaels, Doug Miller

Others:

Jerry Greiner	Erik Blake	Gavin Smith
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Beth Vannett	Tom Stalter	Theresa Pollick
Dan Wickard	Richard Heyman	

Jack Kieffer, 13207 Union Hill Rd, Bowling Green, OH 43402

Alice Godsey, City of Perrysburg
Roger LaPlante, Sentinel Tribune

Approval of Minutes

The minutes of the regular meeting held on September 26, 2019 were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Unfinished Business:

None

New Business

Resolution 2019-112. Accept the appointment of John Cheney to the Board of Trustees. Jerry Greiner stated that the Wood County Commissioners have re-appointed John Cheney to the Board of Trustees for a new three year term ending December 31, 2022. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes with the exception of John Cheney who abstained. **Approved.**

Regular Board Meeting
October 10, 2019

Resolution 2019-113. Authorize the Appropriation of Permanent and/or temporary utility easements for the Willowbend Pumpstation Rehabilitation, SS #307G. Garret Chamberlain stated this resolution is to start appropriation action for an easement for the Willowbend pumpstation. He stated the property owners have not responded to the District's request for an easement. Bill Verbosky made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-114. Review and approval of the Uniform Water Purchase and Supply Agreement with the City of Toledo. Jerry Greiner reviewed the agreement with the board and stated the staff recommended approval of the agreement. Rex Huffman also reviewed the agreement with the board and also stated he recommends that the board approve the agreement. Rob Armstrong made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-115. Authorization to Apply to the Ohio EPA/DEFA for a Water Supply Revolving Loan Agreement for the Lime City Waterline Replacement, WL #5010. Garret Chamberlain stated this resolution is authorization to apply to Ohio EPA/DEFA for a Water Supply Revolving Loan Agreement for the Lime City Waterline. Melinda Kale made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-116. Change order #5-Final and Release of Retainage, Ed Kelly & Sons for the Perrysburg I & I Reduction Project, SS #400 Area. Garret Chamberlain stated this change order is for a deduction of \$127,201.87 for final quantity adjustment. Bill Hirzel made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-117. Change order #5, Lake County Sewer for the Rossford Various Streets Sanitary Sewer Rehab, SS #5001. Garret Chamberlain stated this change order for an increase of \$39,740.00 is for change on the scope of work. Bill Verbosky made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-118. Approval of a Developer's Agreement for a waterline and sewerline with Clover Communities Rossford, LLC, WL #5029/SS #5014. Tom Stalter stated this resolution is to approve a developer's agreement with Clover Communities for water and sewer lines to a new senior living facility. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-119. Change order #6-Contract A, Danis Construction for the Village of McComb Wastewater Treatment Plant, SS #28. Tom Stalter stated this change order for an additional \$9,373.77 is for unforeseen site conditions. A concrete foundation was found from an old slaughterhouse and other debris, he said. Melinda Kale made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Board Meeting
October 10, 2019

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Holiday dinner will be held at Stone Ridge on December 11th
- Employee holiday luncheon will be held December 13th
- The OPS Challenge team came in 13th out of 40 teams at nationals
- We have received 11 votes from the townships so far the breakdown is Pollman with 4, Hahn with 7 votes to fill the seat.

Reports of Committees:

John Cheney stated the Safety Committee met on October 2nd and reviewed the following:

- No accidents/incidents
- New incident reporting packets for District vehicles

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	October 24, 2019 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	November 7, 2019 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Hirzel made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary