

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, October 24, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, October 24, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Doug Miller
Mark Sheffer	Bill Verbosky	

Members absent: Leonard Michaels

Others:

Jerry Greiner	Dan Wickard	Gavin Smith
Leanne O'Brien	John Sopko	Kay Ball
Beth Vannett	Matt Dennis	Theresa Pollick
Stephanie Keefer		

Ted Bennett, Jones & Henry Engineers

Carl Ireland, Spitler, Huffman LLC

Unfinished Business:

None

New Business

Resolution 2019-120. Approval of Agreement to Participate in the Wood County OnSolve Mass Notification System. Gavin Smith stated this resolution is to approve a contract with the Wood County Commissioners for the CodeRed System. Gavin said by participating with the county the District will see a substantial savings. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes with the exception of John Cheney who abstained. **Approved.**

Resolution 2019-121. Review and approval of utility easements for the Eagle Point and Birch Drive Sewer Replacement, SS #5012. Stephanie Keefer stated 1 easement has been obtained for this project for \$1.00. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-122. Review and approval of utility easements for the Lime City Waterline Replacement, WL #5010. Stephanie Keefer stated 2 easements have been obtained for a total of \$6,288.00. Mrs. Keefer stated the final easement paperwork has not been signed by All Saints Catholic Church and recommends that this easement be contingent upon receiving the

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final signed paperwork. Rob Armstrong made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-123. Change order #1-Final and Release of Retainage, Speer Bros. for the Deimling Road Waterline Extension, WL #5011. Stephanie Keefer stated this change order is for a deduction of \$7,958.00 for final quantity adjustments. Bill Hirzel made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-124. Amendment #1, Poggemeyer Design Group for the Hamlet Subdivision Waterline Replacement, WL #127A. Stephanie Keefer stated this amendment is a deduction of \$472.67 to close out the project. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-126. Approval of a water and sanitary sewer force main special agreement and waiver of damages with Ohio Department of Transportation for the Waterline and Sewerline Relocations, WL #905/SS#905A. Stephanie Keefer stated this is approval of an agreement with ODOT for reimbursement for the waterline and sewerline relocations. She stated the reimbursement is for \$53,468.28 for the waterlines and \$47,778.05 for the sewerlines. Bill Hirzel made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-127. Acceptance and action on bids received for the Ampoint Waterline Replacement Project, WL #139E. Stephanie Keefer and Jerry Greiner recommends the project be awarded to B. Hill'z Excavating for \$994,436.00. B. Hill'z Excavating was the second lowest bid, but due to the complexity of the project, the engineering department recommends awarding the project to them. John Cheney made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Resolution 2019-128. Amendment #4, Jones & Henry Engineers for the Perrysburg Service Area I & I Reduction Project. Stephanie Keefer stated this is amendment is a deduction of \$1,987.99 for unused contract fee to close out the project. Bill Hirzel made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2019-125. Resolution authorizing a merger with Henry County Regional Water and Sewer District. Carl Ireland stated this resolution supports the previous resolution passed and is allowing the petitions to go the courts. Doug Miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Approval of Minutes

The minutes of the regular meeting held on October 10, 2019 were reviewed; John Cheney made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- We have received 12 votes from the townships so far the breakdown is Pollman with 4, Hahn with 8 votes to fill the seat.
- Tom Stalter and Rex Huffman are attending the Toledo Water Commission meeting this morning.
- An updated Henry County Action Plan is in the DropBox
- Considering doing a bus tour soon.
- Attending CORD meeting October 25, 2019

Reports of Committees:

None to Report

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	November 7, 2019 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	November 21, 2019 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary