

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, NOVEMBER 21, 2019**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, November 21, 2019 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Doug Miller
Mark Sheffer	Bill Verbosky	

Members absent: Leonard Michaels

Others:

Jerry Greiner	Dan Wickard	Gavin Smith
Leanne O'Brien	Pam Benick	Kay Ball
Beth Vannett	Tom Stalter	Garret Chamberlain
Laurie Mooney		

Rex Huffman, Spitler, Huffman LLC

Brooke Hahn, 24111 Pemberville Rd., Perrysburg, OH 43551  
Thomas Woodruff, Woodruff Properties

### **Approval of Minutes**

The minutes of the regular meeting held on November 7, 2019 were reviewed; Doug Miller made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. Approved.

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

At this time, Thomas Woodruff addressed the board regarding his sewer rates in the Stoney Ridge area. He stated he owns several rentals there and feels the sewer rates in the area are too much for his renters to bear. He asked about the ongoing rate study. Mark Sheffer stated the rate study is almost complete. Mr. Woodruff also stated that he would like to develop 4 lots on Lemoyne Road and requested a water tap quote from the District and was upset that the quote was for \$82,000.00. He felt this was too much for one person to pay.

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### **Report by President and Other Officials**

Jerry Greiner reported:

- We have received 13 votes from the townships so far the breakdown is Pollman with 4, Hahn with 9 votes to fill the seat.
- Christmas employee luncheon will be held December 13<sup>th</sup>
- Holiday dinner will be held on December 11<sup>th</sup> at Stone Ridge, reservations due now!
- Tom McGrain and Todd Saums recently participated in Operators without Borders to assist with disaster clean up in the Bahamas.
- Henry County merger court dates are December 9<sup>th</sup> for Wood County and December 12<sup>th</sup> for Henry County.
- McComb sewer plant is up and running.

Tom Stalter reviewed a few economic development projects which included:

- Amazon project is currently under construction
- NSG is under construction, the sewerline project is out for bid.
- Clover Development is currently under construction for the senior living center on Deimling Road.
- In discussion with Napoleon for sewer service to the Keller Building outside Napoleon.

Rex Huffman reviewed a few projects with the board which included

- Project Red, a possible entertainment district to be developed near the casino in Rossford
- Port Authority is partnering with ODOT for a traffic safety and congestion study for the 795 corridor.

### **Reports of Committees:**

John Cheney stated the Safety Committee met on November 19<sup>th</sup> and discussed the following:

- 1 minor backing incident, no injuries
- Updating the railing at the Weston WWTP
- Reviewed the 2020 training calendar

Tom Stalter stated the Extension Committee met on November 14<sup>th</sup> and reviewed the following:

- Options for McComb water system
- Closeout of McComb WWTP
- Toledo water contract and rates

### **Unfinished Business:**

None

### **New Business**

**Resolution 2019-135.** Change order #1, Underground Utilities, Inc. for the Troy Township Waterline Improvements, WL #183O. Tom Stalter stated this change order is for an increase of \$7,128.90 for ditch cleaning request and backfill material. Melinda Kale made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-136.** Change order #1, Ed Kelly and Sons for the Eagle Point and Birch Drive Sanitary Sewer Replacement, SS #5012. Tom Stalter stated this change order for an increase of \$64,800.00 is for pipe bursting of the sewer laterals instead of open cutting. Doug Miller made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-137.** Authorization to advertise for bid for the SS #100 Area Flow Meter Replacement Project. Tom Stalter stated this resolution is to authorize the advertisement for bid for the SS #100 Area Flow Meter Replacement Project. The project will be advertised on November 26<sup>th</sup> and December 3<sup>rd</sup> with bids to be opened on December 11<sup>th</sup>, he said. The engineer's estimate on the project is \$120,000.00. John Cheney made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-138.** Authorization to advertise for bid for the Troy Township Sewerline Improvements, SS #140K. Tom Stalter stated this resolution is to authorize the advertisement for bid for the Troy Township Sewerline Improvements, SS #140K. Advertisement dates and bid opening date is to be determined with an engineer's estimate of \$1,320,000.00, he said. Doug Miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2019-139.** Change order #1-Final and Release of Retainage, B. Hill'z Excavating for the Vernis Place Sanitary Sewer Improvements, SS #5013. Tom Stalter asked that this resolution be tabled. Doug Miller made a motion to table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

### **Receipt of Other Comments**

John Cheney stated he is on the Wood County Veterans Memorial Committee. The committee is seeking donations to replace the current monument at the courthouse. Doug Miller stated that the Wood County Economic Development Commission is matching any donations from its members up to \$50,000. Mark Sheffer stated that he feels this project should be privately funded and that the District not contribute, but suggested they consider doing so personally.

### **Executive Session**

None

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**Regular Meeting Dates**

Regular Meeting:	December 5, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	December 19, 2019 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

Bill Verbosky made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale  
Secretary