



AUTOMATIC BANK ACCOUNT PAYMENT

District customers can pay their water and sewer bill automatically through your checking or savings account. Complete the below authorization form, return it to The District, and your utility bills will be paid automatically. If you have multiple accounts, please complete a separate authorization form for each account.

You will still receive a bill. It will show your water use, amount owed, and due date. Printed on your bill will be the phrase “**DO NOT PAY**” in the “**AMOUNT DUE BY DUE DATE**” box, as well as a message stating your bank will pay on your due date.

Please allow 30 days for processing. Should you have any questions, please contact Customer Service at 419-354-9090 or toll-free at 1-877-354-9090, option 2.

AUTHORIZATION AGREEMENT FOR AUTOMATIC UTILITY BILL PAYMENT

I (we) hereby authorize the Northwestern Water and Sewer District, hereinafter called *COMPANY*, to initiate debit entries to my (our) checking/savings account indicated below and the depository named below, hereinafter called *DEPOSITORY*, to debit the same to such account.

COMPANY ID #34-1766238

DEPOSITORY/BANK NAME _____ Savings Checking

CITY _____ STATE _____ ZIP _____

Transit/ABA # _____ Account # _____

This authority is to remain in full force and effect until *COMPANY* has received written notification from me (or either of us) of its termination in such time and in such manner as to afford *COMPANY* and *DEPOSITORY* a reasonable opportunity to act on it. I (or either of us) has the right to stop payment of a debit entry by notification to *DEPOSITORY* at such time as to afford *DEPOSITORY* a reasonable opportunity to act on it prior to charging account. After account has been charged, a customer has the right to have the amount of erroneous debit immediately credited to his account by *DEPOSITORY*, provided I (we) send written notice of such debit entry in error to *DEPOSITORY* within 15 days following issuance of the account statement or 45 days after posting, whichever occurs first.

NAME(S) _____

DISTRICT ACCOUNT NUMBER: _____ SERVICE ADDRESS: _____

DATE: _____ SIGNATURE: _____

SIGNATURE: _____

PLEASE ATTACH A VOIDED CHECK

ON A JOINT ACCOUNT, BOTH PARTIES MUST SIGN

PLEASE COMPLETE A SEPARATE AGREEMENT FOR EACH UTILITY ACCOUNT.

**Please mail or drop off completed form and voided check to:
The Northwestern Water and Sewer District, 12560 Middleton Pike, Bowling Green, Ohio 43402.**