

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 13, 2020**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, February 13, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	
Mark Sheffer	Bill Verbosky	

Members absent: Leonard Michaels, Doug Miller

Others:

Jerry Greiner	Theresa Pollick	Dan Wickard
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Tom Stalter	Dan Wickard	

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove

Jack Kieffer, 113207 Union Hill Rd., Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on January 23, 2020, were reviewed; Bill Verbosky made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- WCEDC Annual Dinner will be held March 19th.
- State of the County address will be March 11th
- State of the Region will be held on March 2nd
- Will be hosting a regional CORD Meeting on February 28th
- School grants checks will be going out soon
- Rex Huffman updated the board on the Northpointe project in Henry Township

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Reports of Committees:

John Cheney reported the Safety Committee met on February 5th minutes are in the DropBox

Unfinished Business:

Resolution 2020-05. Accept the appointment from Henry County Commissioners to the Board of Trustees. Jerry Greiner stated Henry County has not appointed a board member to the District board yet and would like to table this resolution. Doug Miller made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2020-15. Approval of a depository agreement with Huntington Bank. Kay Ball stated this resolution is to approve a depository agreement with Huntington Bank for another 5 years. She outlined the bank's pledging collateral responsibilities. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-16. Acceptance and action on bids received for the Perrysburg Lateral Improvements, SS #300/400 Area. Garret Chamberlain recommended that the project be awarded to VISU Sewer for \$1,229,473.00. The engineer's estimate on the project is \$1,950,000.00, he said. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2020-17. Authorization to release retainage to Ed Kelly & Sons, Inc. for the Village of McComb Wastewater Treatment Plant, SS #28-Contract B. Garret Chamberlain stated this resolution is to approve the release of retainage in the amount of \$4,573.82 to the contractor. Bill Verbosky made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-18. Authorization to release retainage to B. Hill's Excavating for the Vernis Place Sanitary Sewer Improvements, SS #5013. Garret Chamberlain stated this resolution is to approve the release of retainage in the amount of \$4,583.60 to the contractor. Steve Arnold made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-19. Authorize an agreement with the Ohio EPA (DEFA) for a Water Pollution Loan Control Fund, SS #300/400 Area Sanitary Sewer Improvements Phase 2. Garret Chamberlain stated this resolution is to authorize an agreement with Ohio EPA (DEFA) for a Water Pollution Loan Control Fund for the SS #300/400 Area Sanitary Sewer Improvements. The interest rate is 1.10% he said. Melinda Kale made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2020-20. Authorize a contract with Jones & Henry Engineers, Ltd. For the SS #300 Area Collection System Flow Study. Garret Chamberlain stated this resolution is to authorize a contract with Jones & Henry Engineers for the SS #300 Area Collection System Flow Study. The total of the contract is \$89,600.00, he said. Melinda Kale made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-21. Authorize the advertisement for engineering qualifications for 2020 and 2021. Garret Chamberlain stated this resolution is to authorize advertisement for engineering qualifications for the next two years. John Cheney made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-22. Change order #7-Final and Release of Retainage, Danis Construction for the Village of McComb Wastewater Treatment Plan, SS #28. Tom Stalter stated this change order is for a decrease of \$44,016.85 for final quantity adjustments. Mr. Stalter also requested retainage in the amount of \$16,900.00 be released to the contractor. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-23. Change order #2-Final and Release of Retainage, Underground Utilities for the Troy Township Waterline Improvements, WL #183O. Tom Stalter stated this change order is for an increase of \$36,471.26 for final quantity adjustment. Mr. Stalter also requested retainage in the amount of \$32,092.33 be released to the contractor. Brooke Hahn made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-24. Authorize a contract with Poggemeyer Design Group for the Woods Streets Waterline Replacement, WL #142C. Tom Stalter stated this resolution is to approve a contract with Poggemeyer Design Group for the Woods Streets Waterline Replacement. The contract total is \$62,300.00, he said. Melinda Kale made a motion to approve. Brooke Hahn seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

At this time, Tom Stalter briefly reviewed with the Board water options for the Village of McComb and possible development in the south end of the county.

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: February 27, 2020
7:30 a.m.

District Operations Facility
Regular Meeting

Regular Board Meeting
February 13, 2020

Regular Meeting: March 12, 2020
7:30 a.m.

District Operations Facility
Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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