

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 27, 2020**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, February 27, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Doug Miller
Mark Sheffer		

Members absent: Leonard Michaels, Bill Verbosky

Others:

Jerry Greiner	Theresa Pollick	Dan Wickard
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Tom Stalter	Beth Vannett	Gavin Smith
Pam Benick	Stephanie Keefer	

Rex Huffman, Spitler, Huffman & Newlove

Unfinished Business:

Resolution 2020-05. Accept the appointment from Henry County Commissioners to the Board of Trustees. Steve Arnold made a motion to bring the resolution to the floor. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. Jerry Greiner stated that the Henry County Commissioners have appointed Tim Phillips to the board. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2020-25. Acceptance and action on bids received for the Rossford Tree Streets Waterline Replacement, WL #5007. Garret Chamberlain stated this resolution is to award this project to HPH, Inc. for a bid price of \$740,280.00. The engineer's estimate on the project is \$750,000.00, he said. John Cheney made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-26. Change order #2-Final and Release of Retainage, Speer Bros. for the WL #101 Trunk Water Main Repairs. Garret Chamberlain stated this change order is an increase of \$1,936.55 for final quantity adjustments. Mr. Chamberlain also requested that retainage in the amount of \$19,212.80 be released to the contractor. Doug Miller made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Regular Board Meeting
February 27, 2020

Resolution 2020-27. Approval of an Accommodation Tap Agreement with John Nietz, WL #300 Area. Tom Stalter stated this resolution is to approve an accommodation tap with John Nietz on Bishop Road. Mr. Nietz ran a 2" water line to serve his property on Bishop Road and contacted the City of Bowling Green to connect, however, the property is in the District service area and would need to be served via an accommodation tap agreement. After much discussion, Bill Hirzel made a motion to approve the resolution with the understanding we will send out interest letters to those along the route. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-28. Authorization to advertise for bids for the Rossford North Dixie Highway Sanitary Sewer Replacement Project, SS #5016. Garret Chamberlain stated this resolution is to approve advertisement for this project on March 4th and 11th. The engineer's estimate on the project is \$145,000.00, he said. Bill Hirzel made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Approval of Minutes

The minutes of the regular meeting held on February 13, 2020, were reviewed; John Cheney made a motion to approve the minutes. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- WCEDC Annual Dinner will be held March 19th.
- Looking at 11th WaterShed site near Otsego Park
- Will be hosting a regional CORD Meeting on February 28th
- Garret Chamberlain updated the board on the Northpointe project in Henry Township
- State auditors will be here today
- Will be on vacation 3/2-3/6
- Will be sending out nomination letter to municipalities for expired board seat
- Rex Huffman updated the board on several economic development projects happening in the CrossRoads area.

Reports of Committees:

None to Report

Executive Session

None

Regular Board Meeting
February 27, 2020

Receipt of Other Comments

Jeff Rinehart from Zupka and Associates gave the board a brief update on the annual audit that is currently taking place.

Regular Meeting Dates

Regular Meeting:	March 12, 2020 7:30 a.m.	District Operations Facility Regular Meeting
------------------	-----------------------------	---

Regular Meeting:	March 26, 2020 7:30 a.m.	District Operations Facility Regular Meeting
------------------	-----------------------------	---

Adjournment

John Cheney made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

/lob