

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 14, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, May 14, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Doug Miller
Tim Phillips	Mark Sheffer	Bill Verbosky

Members absent: Leonard Michaels

Others:

Jerry Greiner	Theresa Pollick	Gavin Smith
Tom Stalter	Leanne O'Brien	Dan Wickard
Kay Ball	Pam Benick	Garret Chamberlain

Rex Huffman, Spitler Huffman, LLC

Approval of Minutes

The minutes of the regular meeting held on April 23, 2020, were reviewed; Steve Arnold made a motion to approve the minutes. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Balance of the staff returned to the office last week
- Theresa sent out an employee survey regarding procedures and communication during the pandemic
- Liberty Center Water agreement is coming along
- Received almost 100% financing for sewer project to Sugar Ridge
- Received 2 municipal nominations for open board seat (Charles Latta and William Borck) and the ballots were mailed to the 13 member municipalities las week.
- Looking to schedule planning meeting sometime this summer

Tom Stalter reported:

- Briefly reviewed Sugar Ridge sewer project with the board

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- Northpointe closed on property buying 78 acres in Henry Township, construction should start in next 2 months
- A new apartment complex will be constructed on Simmons Road
- New subdivision being built in Troy Township near Troy Villa Mobile Home Park
- Survey work and design has begun for the waterline to Liberty Center

Rex Huffman reported:

- Wood County Port Authority is making an application for an EDA Grant for the Deimling Road and Lime City Road area for installation of water and sewer to open that are up for more economic development. The District may be asked to participate in oversizing the line(s) in an approximate amount of \$200,000.00.

Reports of Committees:

None to Report

Unfinished Business:

None

New Business

Resolution 2020-51. Authorize the renewal of a lease agreement for the WaterShed in the Village of Walbridge. Jerry Greiner stated this resolution is to approve the renewal of lease with the Wood County Library at their facility in Walbridge. This will be a 3 year lease at a rate of \$200.00 per month, he said. Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-52. Acceptance and action on bids received for the 2020 Watermain Improvement Project. Garret Chamberlain stated this resolution is to award the project to Buckeye Excavating for the base and alternate bid of \$1,569,573.00. The engineer's estimate on the project is \$1,890,000.00, he said. Melinda Kale made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Resolution 2020-53. Amendment #2, Poggemeyer Design Group for the Village of McComb Water System Improvements, WL #2811. Garret Chamberlain stated this amendment is for a decrease of \$30,761.89 for services non-performed. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-54. Authorize a lease agreement for a WaterShed on St. Rt. 235. Jerry Greiner stated this resolution is to approve a lease agreement for a new WaterShed on St. Rt. 65 and 235 with Terry and Amy Obermyer. Monthly rent will be \$350.00 per month, he said. John Cheney made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2020-55. Approval of funding of the “Pay-it-Forward” Program. Jerry Greiner stated this resolution is approval to fund the new “Pay-it-Forward” Program in the amount of \$10,000.00. Once more donations are received and the program is up and running, the District can withdraw the original \$10,000.00 as reimbursement. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes with the exception of Brooke Hahn who abstained. **Approved.**

Resolution 2020-56. Authorization to release retainage to Practical Inspections for the Luckey Water Tower Aeration & Mixing Improvements, WL #183L. Garret Chamberlain stated this resolution is to approve the release of retainage in the amount of \$3,948.76 to the contractor. Doug Miller made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Rex Huffman asked the board to go into Executive Session to discuss the Henry County legal appeal, pending litigation with the City of Napoleon and threatened litigation with Global One. Doug Miller made a motion to go into Executive Session. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes.

Tim Phillips made a motion to go back into Regular Session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: May 28, 2020 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: June 11, 2020 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Doug Miller made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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