

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 28, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, May 28, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
	Melinda Kale	Doug Miller
Tim Phillips	Mark Sheffer	Bill Verbosky

Members absent: Bill Hirzel, Leonard Michaels

Others:

Jerry Greiner	Beth Vannett	Gavin Smith
Tom Stalter	Leanne O'Brien	Dan Wickard
Kay Ball		

Rex Huffman, Spitler Huffman, LLC

Approval of Minutes

The minutes of the regular meeting held on May 14, 2020, were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Pay it Forward Program started last week; collected a total of \$12,800 in donations.
- Received 2 municipal nominations for open board seat (Charles Latta and William Borck). Latta has received 3 votes from the member municipalities so far.
- No update on Henry County waterline project
- Constructing a new WaterShed at Obe's Store on SR 281
- Board calendars have been updated.

At this time Kay Ball gave the board a brief update on financials through April.

Beth Vannett Reported:

- Update on customer billing and receiving
- Stopped billing penalties in March

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- Not seeing increase in people paying late.
- Salvation Army is doing assistance, but has had only 2 calls from our customers.

Tom Stalter reported:

- Updated board on economic development projects
- Northpointe project out to bid
- In negotiations with Buckeye Pipeline on purchase of 2 gas lines under the Maumee River. We had offered \$200,000, Buckeye countered at \$400,000, which is still a reasonable number, Stalter he felt.

Reports of Committees:

None to Report

Unfinished Business:

None

New Business

Resolution 2020-57. Authorization for the partial release of retainage to Speer Bros., for the Lime City Road Waterline Project, WL #5010. Tom Stalter stated this resolution is to approve the partial release of retainage in the amount of \$1,006.05 to Speer Bros. Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-58. Acceptance and action on bids received for the Village of McComb Sanitary Sewer Interceptor Replacement, SS #2811. Tom Stalter recommended the project be awarded to Hillabrand & Sons Construction for \$357,744.15. The engineer's estimate on the project is \$406,000.00. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-59. Approval of an Intergovernmental Agreement with Wood County Port Authority, Wood County Commissioners and the City of Rossford to submit an EDA Grant for Deimling Road. Rex Huffman asked that this resolution be tabled for further review. Tim Phillips made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None.

Receipt of Other Comments

None

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Regular Meeting Dates

Regular Meeting: June 11, 2020 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: June 25, 2020 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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