

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 13, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, August 13, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Doug Miller
Tim Phillips	Mark Sheffer	Bill Verbosky

Members absent: Leonard Michaels

Others:

Jerry Greiner	Erik Blake	Beth Vannett
Tom Stalter	Kay Ball	Garret Chamberlain
Leanne O'Brien		

Rex Huffman, Spitler Huffman, LLC

Approval of Minutes

The minutes of the regular meeting held on July 23, 2020, were reviewed; Tim Phillips made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Charles Latta now has 7 votes and William Borck has 1 for municipal board seat.
- New WaterShed at Obe's construction is underway
- Planning Meeting will be in September for management staff
- Gavin Smith has released an online course to learn about Phishing scams
- Will be holding a zoom meeting with Madison County after board meeting to discuss their interest in forming a district.
- Governance Committee will be held in the next couple of weeks.

Reports of Committees:

John Cheney stated the Safety Committee met on August 5th and reviewed the following:

- No accidents or incidents
- New committee is off to a good start

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Tom Stalter stated the Extension Committee met on August 6th and reviewed the following:

- Ongoing projects
- New projects including McComb regional water connection, Henry County Regional Water system and the Sugar Ridge sanitary sewer project.

Unfinished Business:

None

New Business

Resolution 2020-85. Approval of a design contract with Poggemeyer Design Group for the Village of McComb Regional Waterline Connection, WL #2816. Tom Stalter stated this resolution is to approve a contract with Poggemeyer Design Group for the McComb Regional Waterline Connection. The total of the contract is \$259,600.00, he said. Bill Verbosky made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-86. Authorization to advertise for bids for the Village of McComb Waterline Replacement, Phase 2, WL #2815. Garret Chamberlain stated this resolution is to authorize the advertisement for bids for the Village of McComb Waterline Replacement, Phase 2. Advertisement dates are to be determined and the engineer's estimate on the project is \$765,000.00, he said. Melinda Kale made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-87. Approval of an agreement with the Ohio EPA (DEFA) for a Water Supply Revolving Loan Agreement, Village of McComb Water Line Replacement, Phase 2. Garret Chamberlain stated this resolution is to approve an agreement with DEFA for the Village of McComb Water Line Replacement, Phase 2. Steve Arnold made a motion to approve. Brooke Hahn seconded the motion. A toll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-88. Authorize a project Participation Agreement with the Department of the Army Corps of Engineers for the Sugar Ridge, Mercer Road Sanitary Sewer Project, SS #609G. Tom Stalter stated this resolution is to authorize a project participation agreement with the Department of the Army Corps of Engineers for the Sugar Ridge, Mercer Road sanitary sewer project. John Cheney made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-89. Amendment #1, Poggemeyer Design Group for the Sugar Ridge, Mercer Road Sanitary Sewer Project, SS #609G. Tom Stalter stated this amendment is for an increase of \$49,100.00 for easements, construction staking, bidding and engineering during construction. Tim Phillips made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-90. Authorization to advertise for bids for the Woods Street Waterline Replacement, WL #142C. Garret Chamberlain stated this resolution is authorization to advertise for the Woods Street Waterline Replacement, WL #142C. Advertisement will be on August 14th and 21st with bids to be opened on September 1st. The engineer's estimate on the

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project is \$872,000.00, he said. Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-91. Approval of an agreement with Ohio EPA (DEFA) for a Water Supply Revolving Loan Agreement, Woods Street Waterline Replacement, WL #142C. Garret Chamberlain stated this resolution is to approve an agreement with DEFA for funding for the Woods Street Waterline Replacement. Steve Arnold made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-92. Resolution Declaring the Official Intent and Reasonable Expectation of the Northwestern Water and Sewer District on behalf of the State of Ohio to Reimburse its Operating Fund for the Willowbend Pump Station and Force Main Replacement, CE36Z with the Proceeds to Tax Exempt Debt of the State of Ohio. Garret Chamberlain stated this resolution is a \$262,500.00, 0% interest loan, he said. This resolution is declaring the District's intent to pay the contract and request reimbursement from OPWC. John Cheney made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	August 27, 2020 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 10, 2020 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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