

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 28, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, August 28, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Bill Hirzel	John Cheney	Brooke Hahn
Tim Phillips	Melinda Kale	Doug Miller
	Mark Sheffer	Bill Verbosky

Members absent: Steve Arnold

Others:

Jerry Greiner	Erik Blake	Beth Vannett
Tom Stalter	Kay Ball	Garret Chamberlain
Leanne O'Brien	Laurie Mooney	Theresa Pollick

Rex Huffman, Spitler Huffman, LLC

Chuck Latta, 312 Southcrest Dr., McComb, OH 45858

Approval of Minutes

The minutes of the regular meeting held on August 13, 2020, were reviewed; Brooke Hahn made a motion to approve the minutes. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Governance Committee met for new board member orientation with Chuck Latta.
- District should receive CARES money via Wood County Board of Commissioners for reimbursement of direct expenses related to COVID-19 as a subagent of county government.
- New WaterShed construction at SR 65 and SR 235 is delayed due to inspections and delay in delivery of vending unit.
- Economic Development lunches and breakfasts have been cancelled for the remainder of the year.

Reports of Committees:

Doug Miller stated the Governance Committee met on August 25th and reviewed the following:

- Board compensation
- District bylaws
- New board member orientation for Chuck Latta
- Union negotiations

Unfinished Business:

None

New Business

Resolution 2020-93. Accept the nomination of Chuck Latta to the Board of Trustees. John Cheney made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-94. Amendment #2, Jones & Henry Engineers for the Village of Millbury Phase II Sanitary Sewer Lateral Improvements. Garret Chamberlain stated this amendment is for a deduction of \$12,071.02 for the reduction in construction engineering services. Melinda Kale made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-95. Authorization for partial release of retainage to B. Hill'z Excavating for the Ampoint Waterline Replacement Project, WL #139E. Garret Chamberlain stated this resolution is to approve the partial release of retainage in the amount of \$671.06 to B. Hill'z for stored materials. Bill Verbosky made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-96. Approval of a Developer's Agreement for a waterline and sewerline with FC Toledo OH Landlord, LLC for WL #5011/SS #5015. Tom Stalter stated this resolution is to approve a developer's agreement with FC Toledo OH Landlord for water and sewer services to the Amazon facility. Brooke Hahn made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-97. Approval of a Developer's Agreement for a waterline and sewerline with Eagles Landing, WL #183Q/SS #140L. Tom Stalter stated this resolution is to approve a developer's agreement with Eagles Landing for water and sewer services to a new subdivision on Truman Road owned by George Katakis. Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-98. Authorization to amend District Bylaws. Rex Huffman gave the board a brief overview of the proposed changes to the bylaws. Mr. Huffman requested the board table

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the resolution for further discussion and review. Tim Phillips made a motion to table. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Executive Session

Rex Huffman asked that the board go into Executive Session to review pending litigation with the City of Napoleon and threatened litigation with Global One. John Cheney made a motion to go into Executive Session. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes.

Tim Phillips made a motion to go into regular session. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: September 10, 2020 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: September 24, 2020 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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