

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 12, 2020**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 12, 2020 at 7:30 a.m.

Ms. Melinda Kale, Secretary, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Tim Phillips
Bill Verbosky		

Members absent: Leonard Michaels, Doug Miller, Mark Sheffer

Others:

Jerry Greiner	Theresa Pollick	Dan Wickard
Leanne O'Brien	Garret Chamberlain	Kay Ball
Tom Stalter	Beth Vannett	Gavin Smith
Pam Benick	Stephanie Keefer	

Rex Huffman, Spitler, Huffman & Newlove

Denise Plummer, Poggemeyer Design Group

Ted Bennett & Bharani Rajasekaran, Jones & Henry Engineers

Steve Arnold made a motion to appoint Melinda Kale to conduct today's meeting. John Cheney seconded the motion. A roll call vote was taken with all present voting yes.

Approval of Minutes

The minutes of the regular meeting held on February 27, 2020, were reviewed; John Cheney made a motion to approve the minutes. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Unfinished Business:

None

New Business

Resolution 2020-29. Change order #1, Practical Inspections, LLC for the Luckey Water Tower Aeration & Mixing improvements, WL #183L. Garret Chamberlain stated this change order is for time only for a 30 day extension due to a part being ordered. Bill Verbosky made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2020-30. Change order #3, Performance Pipeline for the Village of Millbury Phase II Sanitary Sewer Lateral Improvements. Garret Chamberlain stated this change order is for a time extension only for additional work added. Steve Arnold made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2020-31. Amendment #1, Jones & Henry Engineers, Ltd., for the Ford road Pumpstation Improvements, SS #400D. Garret Chamberlain stated this amendment is for an increase of \$219,500.00 for engineering services and construction phase for the replacement of the pumpstation. Bill Hirzel made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-32. Authorize an agreement with the Ohio (EPA) for a Water Pollution Loan Control Fund, Village of McComb Sanitary Sewer Interceptor Replacement, SS #2811. Garet Chamberlain stated this resolution is to authorize an agreement with the Ohio EPA for a Water Pollution Loan Control Fund for the Village of McComb Sanitary Sewer Interceptor Replacement. Tim Phillips made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-33. Acceptance and action on the Bowling Green Water Contract Amendment D-7. Jerry Greiner stated this amendment to the Bowling Green Water Contract will provide water service to areas in Henry County. Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-34. Approval of a Memorandum of Understanding with Liberty Center for Joint Waterline Project. Jerry Greiner stated that approval of the memorandum of understanding with Liberty Center is based upon Rex Huffman's final review. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-35. Approval to Apply for USDA Funding for the Henry County Waterline Project. Tom Stalter stated this resolution is to approve an application for funding with the USDA for the Henry County Waterline Project. Brooke Hahn made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-36. Approval of a Design Contract with Poggemeyer Design Group for the Henry County Waterline Project. Tom Stalter stated this resolution is to approve a design contract with Poggemeyer Design Group for the Henry County Waterline Project. The total contract is \$378,725.00, he said. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes with the exception of Tim Phillips who voted no. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

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Report by President and Other Officials

Jerry Greiner reported:

- WCEDC Annual Dinner cancelled
- Looking at 11th WaterShed site near Otsego Park
- CORD Meeting in Columbus March 20th.
- Meeting of 6119's was held February 26th.
- Tom Stalter updated the board on economic development projects in the area including Northpointe, Amazon and First Solar.
- Member municipalities have been notified about Leonard Michaels board seat.

Reports of Committees:

John Cheney reported that the Safety Committee met on March 4th and discussed the following:

- Reviewed BWC Discounts
- Use of boat at lagoons and safety procedures
- Tornado safety awareness
- First Aid Kits

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	March 26, 2020 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	April 9, 2020 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Steve Arnold made a motion to adjourn. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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