

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, OCTOBER 22, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, October 22, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Chuck Latta
Doug Miller	Tim Phillips	Mark Sheffer

Members absent: Bill Verbosky

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Theresa Pollick	Kay Ball	Garret Chamberlain
Leanne O'Brien	Dan Wickard	Tom Stalter

Rex Huffman, Spitler Huffman, LLC

Approval of Minutes

The minutes of the regular meeting held on October 8, 2020, were reviewed; John Cheney made a motion to approve the minutes. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- November and December meetings will be the 1st and 3rd Thursdays due to the holidays
- Kent Murphree will discuss union negotiations in executive session today
- Bill Hirzel will meet with the Wood County Commissioners today for reappointment to the board.
- Melinda Kale currently has 5 votes and Bill Barnhart has 2 for the municipal open board seat and township reappointment.
- Staff Planning meeting will be October 30th
- Liberty Center tentative water agreement is in the DropBox.

At this time, Gavin Smith reviewed the water loss report with the board.

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Reports of Committees:

Mark Sheffer stated the Extension Committee met on October 15th, minutes are in the DropBox.

Unfinished Business:

Resolution 2020-98. Authorization to amend District Bylaws. Chuck Latta made a motion to bring the resolution to the floor. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. Rex Huffman reviewed the proposed changes with the board and presented a draft of bylaws for review. John Cheney suggested language be included for the Commissioners appointed to reflect that the candidate live in the county and in an unincorporated village of township member of the District. Bill Hirzel made a motion to approve the resolution with the changes discussed. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2020-116. Change order #1-Final and Release of Retainage, B. Hill'z Excavating for the Ampoint Waterline Replacement, WL #139E. Garret Chamberlain stated this change order is for a deduction of \$8,585.50 for final quantity adjustments. Mr. Chamberlain also asked that retainage be released in the amount of \$39,777.44. Bill Hirzel made a motion to approve, Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-117. Approval of a revised Tornado Safety Policy. Jerry Greiner stated this resolution is to approve revisions to the Tornado Safety Policy. Melinda Kale made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-118. Approval of a revised Fire Safety Policy. Jerry Greiner stated this resolution is to approve revisions to the Fire Safety Policy. Brooke Hahn made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-119. Review and approval of Utility Easements for the Willowbend pumpstation rehabilitation, SS #307G. Garret Chamberlain stated 2 easements have been obtained from the Willowbend Homeowners Association in the amount of \$18,050.00. Chuck Latta made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Jerry Greiner asked that the board go into Executive Session to review union negotiations. John Cheney made a motion to go into Executive Session. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes.

Steve Arnold made a motion to go into regular session. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes.

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Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	November 5, 2020 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	November 19, 2020 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Brooke Hahn made a motion to adjourn. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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