

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, OCTOBER 8, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, October 8, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Chuck Latta
Doug Miller	Tim Phillips	Mark Sheffer
Bill Verbosky		

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Pam Benick
Theresa Pollick	Kay Ball	Garret Chamberlain
Leanne O'Brien	Dan Wickard	Tom Stalter

Rex Huffman, Spitler Huffman, LLC

Lorie Brodie, Auditor of State Office

Approval of Minutes

The minutes of the regular meeting held on September 24, 2020, were reviewed; John Cheney made a motion to approve the minutes. Chuck Latta seconded the motion. A roll call Vote was taken with all present voting yes. Approved.

At this time, Lorie Brodie from the Ohio Auditor of State's office presented the board with the Auditor of State Award with Distinction.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- November and December meetings will be the 1st and 3rd Thursdays due to the holidays
- Kent Murphree will discuss union negotiations in executive session today
- WaterShed on the corner of SR 235 and SR 65 is open; grand opening on Friday, October 19th at 10:30 a.m.

Regular Board Meeting
October 8, 2020

- Bill Hirzel will meet with the Wood County Commissioners on October 22nd for reappointment to the board. All members are invited.
- Melinda Kale and Bill Barnhart deadline for votes from municipalities and townships is October 18th.
- District to provide flu shots to employees October 13th.
- Currently have given 32 grants for the Pay-it-Forward program totaling \$6200.
- North Baltimore meeting postponed to discuss water extension.

At this time, Kay Ball gave the board a brief update on financials and Pam Benick reviewed billing year to date.

Reports of Committees:

John Cheney stated the Safety Committee met on October 7th and minutes are in the DropBox to review.

Doug Miller stated the IT Committee met on October 1st and minutes are in the DropBox for review.

Unfinished Business:

Resolution 2020-98. Authorization to amend District Bylaws. Rex Huffman gave the board a brief overview of the proposed changes to the bylaws. Bill Verbosky made a motion to bring the resolution to the floor. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. Rex Huffman reviewed the proposed changes with the board and presented a draft of bylaws for review. Mark Sheffer suggested the resolution be tabled so the board has time to review the draft bylaws. Tim Phillips made a motion to table the resolution for further review. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2020-112. Change order #4-Final and Release of Retainage, Ed Kelly & Sons for the Eagle Point and Birch Drive Sanitary Sewer Replacement, SS #5012. Garret Chamberlain stated this change order is for a deduction of \$231,091.50 for final quantity adjustments. Mr. Chamberlain stated retainage can also be released in the amount of \$5,031.40. Melinda Kale made a motion to approve, Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-113. Change order #1-Final and Release of Retainage, Speer Bros., for the Lime City Road Waterline Project, W: #5010. Garret Chamberlain stated this change order is for an increase of \$70,470.06 for final quantity adjustments. Mr. Chamberlain also stated retainage in the amount of \$32,952.00 can be released. Chuck Latta made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

