

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, DECEMBER 3, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, December 3, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Brooke Hahn
Bill Hirzel	Melinda Kale	Chuck Latta
Doug Miller	Tim Phillips	Mark Sheffer
Bill Verbosky		

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Tom Stalter	Kay Ball	Garret Chamberlain
Leanne O'Brien	Dan Wickard	Laurie Mooney
Pam Benick		

Rex Huffman, Spitler Huffman, LLC
Ted Bennett, Jones & Henry Engineers
Denise Plummer, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on November 19, 2020, were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Annual meeting with the Wood County Commissioners will be on December 17th
- Bill Barnhart has received the votes needed for appointment to the board from the municipalities.
- Melinda Kale has received the voted needed to be re-appointed to the board by the townships.
- The union has voted down the proposed union contract. Management will be meeting with the union again next week.
- There have been 6 grants given in November for the Pay-it-Forward Program.
- Logo wear is available to order through the end of the week.

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- The last board meeting will be held December 17th. There may be a meeting December 31st where a speaker may be presenting.

Reports of Committees:

John Cheney stated the Safety Committee met on December 2nd and stated the minutes are in the DropBox for review.

Unfinished Business:

Resolution 2020-129. Change order #1-Final and Release of Retainage, Hank's Plumbing & Heating for the Rossford Tree Streets Waterline Replacement, WL #5007. Bill Verbosky made a motion to bring the resolution to the floor. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. Garret Chamberlain stated this resolution is an increase of \$3,745.79 for final quantity adjustments. Charles Latta made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2020-131. Expenditure Appropriations for Fiscal Year 2021. Kay Ball reviewed the 2021 budget with the board. Bill Verbosky made a motion to table for further review. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2020-132. In the matter of fixing rates for sewer treatment and collection services, water distribution services and the sale of water in the District service areas. Beth Vannett reviewed with the board the proposed rates for 2021 which included a no increase for District charges, but would include increases in provider rates. Bill Verbosky made a motion to table for further review. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2020-133. Authorize a lease agreement with Legacy Farmers Cooperative for a WaterShed in Fostoria. Dan Wickard stated this is an agreement for a new WaterShed on Lytle Street in Fostoria. He stated this agreement is subject to Rex Huffman's final approval. Tim Phillips made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-134. Authorization to advertise for bids for the Cygnet Pumpstation Rehab, SS #1803. Garret Chamberlain stated this resolution is to authorize the advertisement for bids for the Cygnet Pumpstation Rehab. Advertisement dates are to be determined with an engineer's estimate of \$618,000.00, he said. Chuck Latta made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-135. Change order #1, Hillabrand and Sons for the Village of McComb Sanitary sewer Interceptor Replacement, SS #2811. Garret Chamberlain stated this change order an increase of \$12,576.00 is for additional costs associated with supplying a manhole for future improvements. John Cheney made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2020-136. Authorization to advertise for the Village of McComb Sanitary Sewer Improvements, Phase 1. Garret Chamberlain stated this resolution is to authorize the advertisement for bids for the Village of McComb Sanitary Sewer Improvements, Phase 1. Advertisement dates are to be determined with an engineer's estimate of \$1,347,600.00, he said. Steve Arnold made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-137. Amendment #1, Jones & Henry Ltd., for the Village of McComb Waterline Replacement, Phase 2, WL #2815. Garret Chamberlain stated this amendment is for an increase of \$18,500.00 for additional design services. Chuck Latta made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-138. Authorize an agreement with the Ohio EPA/DEFA for a Water Pollution Loan Fund for the Village of McComb Sanitary Sewer Phase 1, SS #2807. Garret Chamberlain stated this resolution is to authorize an agreement with Ohio EPA/DEFA for a Water Pollution Loan Fund for the Village of McComb Sanitary Sewer Phase 1. This loan is for \$1.4 million with an interest rate of .7%, he said. Tim Phillips made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-139. Amendment #1, Jones & Henry Engineers, Ltd., for the Ampoint Waterline Replacement, WL #139E. Garret Chamberlain stated this amendment is for a deduction of \$7,143.13 to close out the project. Bill Hirzel made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-140. Amendment #1, Jones & Henry Ltd., for the Rossford Eagle Point Sanitary Sewer Replacement, SS #5012. Garret Chamberlain stated this amendment is for a deduction of \$3,363.01 to close out the project. Bill Hirzel made a motion to approve. Steve Arnold seconded the motion. A roll call was taken with all present voting yes. **Approved.**

Resolution 2020-141. Approval of a water contract with North Baltimore. Tom Stalter reviewed this contract with the board, but requested that the resolution be tabled until North Baltimore council can have its third reading on the contract. Bill Verbosky made a motion to table. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Executive Session

None

Receipt of Other Comments

None

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Regular Meeting Dates

Regular Meeting:	December 17, 2020 7:30 a.m.	District Operations Facility Regular Meeting
Possible Meeting:	December 31, 2020 7:30 a.m.	District Operations Facility
Regular Meeting:	January 14, 2021 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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