

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, DECEMBER 17, 2020**

A teleconference meeting of the Northwestern Water and Sewer District Board of Trustees was held on Thursday, December 17, 2020 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Bill Hirzel	John Cheney	Brooke Hahn
Doug Miller	Melinda Kale	Chuck Latta
Bill Verbosky	Tim Phillips	Mark Sheffer

Members absent: Steve Arnold

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Tom Stalter	Kay Ball	Garret Chamberlain
Leanne O'Brien	Theresa Pollick	Erik Blake

Rex Huffman, Spitler Huffman, LLC
Kent Murphree, Labor Relations Attorney

Approval of Minutes

The minutes of the regular meeting held on December 3, 2020, were reviewed; Bill Verbosky made a motion to approve the minutes. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. Approved.

Executive Session

Jerry Greiner requested to go into Executive Session to discuss pending union negotiations. Bill Verbosky made a motion to go into Executive Session. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes.

Chuck Latta made a motion to go into Regular Session. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes.

Resolution 2020-147, Personnel Actions.

Jerry Greiner requested the following Personnel Actions be approved:

1. Approval of a 3 year contract with AFSCME Ohio Council 8 Local 1099

Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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At this time Jerry Greiner and Chairman Mark Sheffer presented Bill Verbosky with a plaque to recognize his years of service to the Board of Trustees.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Annual meeting with the Wood County Commissioners will be today at 9:30 a.m.
- Bill Barnhart has received the votes needed for appointment to the board from the municipalities.
- County unemployment rates is down to 4% and current sales tax is ahead \$1.6 million from last year.
- Yearly employee luncheon has been cancelled, may do "Christmas-in-July" event.
- May be looking at cancelling the annual customer meeting in May.

Reports of Committees:

None to report

Unfinished Business:

Resolution 2020-131. Expenditure Appropriations for Fiscal Year 2021. Bill Verbosky made a motion to bring the resolution to the floor. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. Kay Ball stated this resolution is to approve the 2021 budget. Tim Phillips made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-132, in the matter of fixing rates for sewer treatment and collection services, water distribution services and the sale of water in the District service areas. Tim Phillips made a motion to bring the resolution to the floor. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. Kay Ball stated this resolution is the approval of rates for 2021. She stated there will be no increase in District rates, however customers may see increases from treatment providers. Chuck Latta made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-141, approval of a contract with North Baltimore. Bill Verbosky made a motion to bring the resolution to the floor. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. Tom Stalter stated this resolution is to approve a contract with North Baltimore to serve the Village of McComb with water. Melinda Kale made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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New Business

Resolution 2020-142. Authorize a farm lease for District property. Jerry Greiner stated this farm lease is for property adjacent to the wastewater plant in Tontogany. Bill Verbosky made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-143. Approval of a design contract with Jones & Henry Engineers, Ltd., for the Liberty Hi and Gorrill Road Waterline Extension, WL #317H. Garret Chamberlain stated this contract is for the design on a water line extension on Liberty Hi and Gorrill roads to clean up some dead end lines. Tim Phillips made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-144. Change order #1, Buckeye Excavating for the 2020 Watermain improvements project. Garret Chamberlain stated this change order is for time extension only. Melinda Kale made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2020-145. Approval to waive system development fees for St. Jude Dream Home in the Coventry Pointe Subdivision. Jerry Greiner stated this resolution is approval to waive system development fees for the St. Jude Dream Home. Jerry Greiner stated we have not done this in the past and the fees for this particular project would be \$588.00. After some discussion Chuck Latta made a motion. Tim Phillips seconded the motion. A roll call vote was taken with all present voting No with the exception of Bill Hirzel and Bill Verbosky who voted yes. **Did Not Pass.**

Resolution 2020-146. Appoint a representative to Great Lakes Community Action Partnership a community interest group for a 2 year term. Jerry Greiner stated that the Wood county Economic Development Commission (WCEDC) has in the past appointed a representative to the Great Lakes Community Action Board, they no longer want to be involved with this and requested the District appoint a representative. Mr. Greiner requests the District appoint Dean King who has been serving under WCEDC to serve another 2 year term. Tim Phillips made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Regular Meeting Dates

Possible Meeting:	December 31, 2020 7:30 a.m.	District Operations Facility
Regular Meeting:	January 14, 2021 7:30 a.m.	District Operations Facility Regular Meeting

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Adjournment

Bill Verbosky made a motion to adjourn. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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