

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JANUARY 28, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, January 28, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Barnhart
Brooke Hahn	Bill Hirzel	Melinda Kale
Chuck Latta		Tim Phillips
Mark Sheffer		

Members absent: Doug Miller

Others:

Jerry Greiner	Gavin Smith	Kay Ball
Leanne O'Brien	Garrett Chamberlain	Tom Stalter
Theresa Pollick	Beth Vannett	Dan Wickard
Laurie Mooney	Pam Benick	Jake Issacson
Josh Nutter		

Rex Huffman, Spitler, Huffman & Newlove
David Wirt, Congressman Latta's Office
Frank O'Connor & LTC Eli Adams, Army Corp of Engineers

Approval of Minutes

The minutes of the regular meeting held on January 14, 2021, were reviewed; John Cheney made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time Jerry Greiner and Mark Sheffer recognized District employees Josh Nutter and Jake Isaacson with a certificate for rendering aid to an unconscious individual having a medical emergency.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Regular Board Meeting
January 28, 2021

Report by President and Other Officials

Jerry Greiner reported:

- TMACOG General assembly virtual meeting was held on January 22, 2021
- Online ethics training will take place in March or April
- Extension Committee will be held on February 4th.
- Operations area is closed and employee are staying in the operations area, working from home or commuting directly to the job site due to a COVID case in the department.
- Will be scheduling a Planning meeting later this summer.
- BGSU State of the Region will be held March 2nd
- 2nd meeting in November is Thanksgiving suggested moving meeting to Tuesday the 23rd. (Note: May need to talk further, November 11th is on a Thursday too, which is Veteran's Day).
- Mark Sheffer reported that Bill Barnhart will be the new board representative on the Safety Committee.

Reports of Committees:

None

Unfinished Business:

None

New Business

Resolution 2021-12. Authorization to release retainage to Hillabrand & Sons for the Village of McComb Sanitary Sewer Interceptor Replacement, SS #2811. Tom Stalter stated this resolution is authorization to release retainage in the amount of \$14,309.76 to the contractor. Chuck Latta made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-13. Authorization for the issuance of water and sewer special assessment refunding bonds. Kay Ball stated this resolution is approval to refinance water and sewer special assessment bonds from 2010 for the JRS site. This refinancing will save \$86,220.00, she said. John Cheney made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2021-14. Authorization for the issuance of water resource revenue refunding bonds. Kay Ball stated this resolution is to approve the refinancing of 2010 water resource revenue bonds for the JRS site. This refinancing will save \$322,948.00, she said. Steve Arnold made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-15. Acceptance and action on bids received for the WL #100 Area Elevated Tank, WL #183P. Tom Stalter stated this resolution is to accept bids for the WL #100 Area Elevated Tank. Mr. Stalter recommended the project be awarded to Landmark Structures for the bid amount of \$3,977,000.00. The engineer's estimate on the project is \$4,400,000.00, he said. Tim Phillips made a motion to approve. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-16. Authorization to advertise for bids for the Hawthorne Lane Water and Sewer Replacement, WL/SS #5017. Tom Stalter stated this resolution is the authorization to advertise for bids for the Hawthorne Lane Water and Sewer Replacement. Bids dates are January 29th and February 5th with bids to be opened on February 16th. The engineer's estimate on the project is \$190,000.00 for base bid and \$204,000.00 for base plus alternate. Tim Phillips made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-17. Authorize the Board of Trustees compensation for 2021. Mark Sheffer stated this resolution is to increase the Board's compensation to \$7250.00 annually. Mr. Sheffer stated it has been 10 years since last adjustment to compensation. Steve Arnold stated he would like to see this discussed further possibly when everyone is back to in person meetings. John Cheney stated he felt the increase was too large all at once. After some discussion, Brooke Hahn made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes with the exception of Steve Arnold, John Cheney, Bill Barnhart and Bill Hirzel who vote no. **DID NOT PASS.** (needed 6 votes to pass)

Executive Session

None

Receipt of Other Comments

Mark Sheffer stated he would like to see the Finance Committee be a sub-committee of the board again instead of Committee of the Whole.

Tom Stalter introduced to the board Frank O'Connor and LTC Eli Adams from the Army Corp of Engineer's and David Wirt from Congressman Latta's office. Mr. O'Conner and LTC Adams announced the funding for the Sugar Ridge area sewer project. Mr. Stalter stated the District would receive over \$900,000.00 of funding to construct sewers in the Sugar Ridge Area.

Regular Meeting Dates

Regular Meeting:	February 11, 2021 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	February 25, 2021 7:30 a.m.	District Operations Facility Regular Meeting

Regular Board Meeting
January 28, 2021

Adjournment

Steve Arnold made a motion to adjourn. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

/lob