

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 8, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, April 8, 2021 at 7:30 a.m.

Mr. Steve Arnold, Vice-Chairman, brought the meeting to order and requested that the roll be called:

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| Steve Arnold | John Cheney | Bill Barnhart |
| Brooke Hahn | Bill Hirzel | Melinda Kale |
| Chuck Latta | Doug Miller | Tim Phillips |
| Mark Sheffer | | |

Members absent: None

Others:

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| Jerry Greiner | Erik Blake | Kay Ball |
| Leanne O'Brien | Garrett Chamberlain | Tom Stalter |
| Dan Wickard | | |

Rex Huffman, Spitler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on March 25, 2021, were reviewed; John Cheney made a motion to approve the minutes. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Online ethics training dates are on the board master calendar, Sunshine Law training April 16th. Carl Ireland will be here on April 22nd for a full ethics training session.
- Liberty Center and North Baltimore water contracts have been signed.
- Village of Holgate recently contacted us to get assistance in operations for their water and sewer plant and discuss long term needs.
- Landscape restoration is underway
- Many employees have received the COVID vaccines
- Meeting with Perrysburg to discuss expiring contracts started yesterday
- Should have Belmont offer to purchase property proposal at next meeting

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- Virtual tour of Toledo “100 sewer service area” today after new business portion of the meeting.
- Diana Shoemaker from our customer service department recently passed away in her sleep.

Reports of Committees:

Bill Barnhart reported that the Safety Committee met on April 7th and discussed the following:

- No accidents or injuries
- Ohio Highway Patrol provided distracted driver training to the staff
- District currently pays the lowest Worker’s Compensation rate available
- Valerie Megyesi reviewed the transitional work program if an employee were to be injured.
- Valerie also reviewed the Worker’s Comp program

Unfinished Business:

None

New Business

Resolution 2021-41. Amendment #2, Poggemeyer Design Group for the Sugar Ridge, Mercer Road Sanitary Sewer Project, SS #609G. Garret Chamberlain stated this amendment is for an increase of \$40,500.00 for 54 grinder pump easements to satisfy the Army Corp of Engineers requirements. Mark Sheffer made a motion to approve. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-42. Authorization to advertise for bids for the County Home Road WL Improvements, WL #307A. Garret Chamberlain stated this resolution is to authorize the advertisement for bids on April 13th and 20th with bids to be opened on April 28th. The engineer’s estimate on the project is \$450,000.00, he said. Melinda Kale made a motion to approve. Chuck Latta seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2021-43. Amend Resolution 2021-30, In the matter of advertising for bids for the Wales Road Clearwell Flow Meter Improvements, WL \$100-1C. Garret Chamberlain stated after some feedback from contractors, the engineer’s estimate provided was too low for any bids to be awarded if submitted. This resolution is approval to increase the engineer’s estimate from \$120,000.00 to \$180,300.00, which reflects high meter and meter structure costs, he said. Tim Phillips made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

At this time, Tom Stalter, Garret Chamberlain and Dan Wickard gave the board a virtual tour of the Toledo 100 sewer service area.

Executive Session

None

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Receipt of Other Comments

None

Regular Meeting Dates

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| Regular Meeting: | April 22, 2021 7:30 a.m. | District Operations Facility Regular Meeting Ethics Training |
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| Regular Meeting: | May 13, 2021 7:30 a.m. | District Operations Facility Regular Meeting |
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Adjournment

John Cheney made a motion to adjourn. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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