

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, MAY 27, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, May 27, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Barnhart
Brooke Hahn	Bill Hirzel	Melinda Kale
Chuck Latta	Doug Miller	Tim Phillips
Mark Sheffer		

Members absent: None

Others:

Jerry Greiner	Erik Blake	Kay Ball
Leanne O'Brien	Garrett Chamberlain	Tom Stalter
Simon Gundy	Theresa Pollick	

Rex Huffman, Spitler, Huffman & Newlove

### **Approval of Minutes**

The minutes of the regular meeting held on May 13, 2021, were reviewed; Tim Phillips made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- Operations has filled their 3 open positions. Interviews are underway for the customer service opening
- Fostoria WaterShed building is up and should be operable soon
- 2 people recently climbed Weston water tower to take pictures. Gavin is looking at video to find who it was.
- ARPA meeting with commissioners was held May 17<sup>th</sup>
- Will be visiting Henry County to discuss ARPA funding soon
- District is giving \$150 incentive to get COVID vaccine by June 30<sup>th</sup> or \$100 by July 30<sup>th</sup>.

Regular Board Meeting  
May 27, 2021

- Contract meeting with Perrysburg for sewer and BowlingGreen for water are taking place.
- Looking to hold planning meeting soon.

**Reports of Committees:**

None

**Unfinished Business:**

None

**New Business**

**Resolution 2021-60.** Change order #3-Final and Release of Retainage, Vernon Nagel, Inc. for the Village of McComb Waterline Replacement, WL #2815. Garret Chamberlain stated this change order is for a decrease of \$65,501.01 for final quantity adjustments. Bill Hirzel made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2021-61.** Approval of a Revised Merit Pay Policy for the District. Kay Ball stated this resolution is to approve a revised Merit Pay Policy for the District. Tim Phillips made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting. **Approved.**

**Executive Session**

Steve Arnold requested the board go into Executive Session to review the President's performance. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes.

Steve Arnold requested the board go back into regular session. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes.

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting:	June 10, 2021 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	June 24, 2021 7:30 a.m.	District Operations Facility Regular Meeting

Regular Board Meeting  
May 27, 2021

**Adjournment**

Tim Phillips made a motion to adjourn. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale  
Secretary

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