

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 12, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 12, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	Bill Hirzel	
Brooke Hahn	Doug Miller	Tim Phillips
Chuck Latta		
Mark Sheffer		

Members absent: Bill Barnhart, John Cheney, Melinda Kale

Others:

Gavin Smith	Leanne O'Brien	Kay Ball
Tom Stalter	Garrett Chamberlain	Theresa Pollick
Beth Vannett		

Rex Huffman, Spitler, Huffman LLC

Approval of Minutes

The minutes of the regular meeting held on July 22, 2021, were reviewed; Chuck Latta made a motion to approve the minutes. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- ARPA funding project meeting was August 9th
- Open House for McComb WWTP Friday, August 13th at noon.
- Fostoria WaterShed grand opening soon
- Allen County CORD Meeting August 11th
- Jr. Fair Livestock Auction is live online until August 13th.
- Some Economic Development lunches are started back up
- Budget process will be starting soon
- Planning meeting still on as planned for September 30th.

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- Peloton groundbreaking was this week. Construction to be completed by 2023.

Reports of Committees:

Mark Sheffer stated the Safety Committee met on August 4th and minutes were in the DropBox.

Unfinished Business:

None

New Business

Resolution 2021-78. Acceptance and action on bids received for the Wales Road WL Replacement, WL #4016A. Garret Chamberlain recommended the project be awarded to Hillabrand & Sons for the base and alternate bid of \$459,229.52. The engineer's estimate on the project is \$529,000.00, he said. Tim Phillips made a motion to approve. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-79. Amendment #2, Jones & Henry Engineers, Ltd., for the Ford Road Pumpstation Improvements, #400D. Garret Chamberlain stated this amendment is for an increase of \$51,500.00 for engineering services for the design and construction phase. Steve Arnold made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-80. Authorization to apply for and enter into an agreement with Ohio EPA/DEFA for a Water Pollution Loan Control Fund for the Ford Road Pumpstation Improvements, #400D. Garret Chamberlain stated this resolution is authorization to apply for a loan with Ohio EPA/DEFA for the Ford Road Pumpstation. Mr. Chamberlain stated the interest rate on the loan will be .046%. Doug Miller made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-81. Approval of a Memorandum of Understanding with the Wood County Port Authority. Jerry Greiner stated this is MOU is an agreement with the Wood County Port Authority for administrative assistance. The MOU will follow the District's current fee schedule he said. Bill Hirzel made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-82. Authorization to release retainage to OH-Man Enterprises, LLC for the McComb Water Treatment Plant Train No. 1, Painting and Media Replacement, WL #2809A. Garret Chamberlain stated this resolution is approval to release retainage in the amount of \$3,172.34 to the contractor. Doug Miller made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

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Receipt of Other Comments

Gavin Smith stated IT Committee will meet next Thursday, August 19th at 7:30 a.m.

Regular Meeting Dates

Regular Meeting:	August 26, 2021 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	September 9, 2021 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Steve Arnold made a motion to adjourn. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Steve Arnold
Vice Chairman

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