

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JUNE 24, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, June 10, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Barnhart
Brooke Hahn	Bill Hirzel	
Chuck Latta	Doug Miller	Tim Phillips
Mark Sheffer		

Members absent: Melinda Kale

Others:

Jerry Greiner	Erik Blake	Kay Ball
Leanne O'Brien	Garrett Chamberlain	Tom Stalter
Dan Wickard	Theresa Pollick	Beth Vannett
Pam Benick		

Rex Huffman, Spitler, Huffman & Newlove

### **Approval of Minutes**

The minutes of the regular meeting held on June, 2021, were reviewed; John Cheney made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Melinda Kale joined the meeting at 7:35 a.m.

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- Wood County Economic Development Annual Reception will be September 16<sup>th</sup>
- Wood County Economic Development Holiday Reception will be December 2<sup>nd</sup>
- Met with Wood County Commissioners on June 9<sup>th</sup> to discuss use of ARPA funds
- Belmont land purchase for Ford Road Pumpstation is complete
- CORD meeting was held June 18<sup>th</sup>
- Reminder to complete the Know B 4 computer training

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- Discussing with Ohio Rural Water the option for safety training for our employees.
- Sent letter to Henry and Hancock County Jr. Fair Board expressing interest in participating in the Junior Fair Auction, but have received no response.

### **Reports of Committees:**

Steve Arnold stated the Governance Committee met on June 17<sup>th</sup> and discussed the following:

- Upcoming Board terms
- Need for Planning Meeting and possible dates
- Asked that all committees meet prior to Planning Meeting
- Discussed long term planning, rates and capital improvements.

### **Unfinished Business:**

**Resolution 2021-62.** Acceptance and action on bids received for the District Operations Facility Pavement Improvements. Tim Phillips made a motion to bring the resolution to the floor. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes. Tom Stalter recommended the District paving improvements project be awarded to Expercon for the bid amount of \$494,863.45. The engineer's estimate on the project is \$545,000.00, he said. Doug Miller made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **New Business**

**Resolution 2021-68.** Authorization to advertise for the Wales Road WL Replacement, WL #4016A. Tom Stalter stated this resolution is the authorization to bid for the Wales Road WL Replacement, WL #4016A. Bid dates are to be determined with an engineer's estimate of \$545,000.00, he said. Bill Barnhart made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting. **Approved.**

**Resolution 2021-69.** Change order #1, Landmark Structures for the WL #100 Area Elevated Storage Tank. Tom Stalter stated this change order if for an increase of \$46,465.00 for detention pond and storm drainage revisions. Doug Miller made a motion to approve. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Executive Session**

None

### **Receipt of Other Comments**

Jerry Greiner stated a letter will be going out to employees from the Board Chair to urge vaccinations.

Wood County Commissioners has granted July 2<sup>nd</sup> as a new holiday date (in 2021) for the Juneteenth Holiday. The District is not prepared yet to offer the same.

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At this time Rex Huffman gave the Board an update on the current lawsuit between the City of Toledo and Block Communications.

Jerry Greiner briefly reviewed new board member orientation and asked if there was anything the new board members would like to see accomplished.

**Regular Meeting Dates**

Regular Meeting:	July 8, 2021 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	July 22, 2021 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

John Cheney made a motion to adjourn. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale  
Secretary

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