

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 26, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 26, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	Bill Barnhart	John Cheney
	Bill Hirzel	Melinda Kale
Chuck Latta	Doug Miller	
Mark Sheffer		

Members absent: Brooke Hahn, Tim Phillips

Others:

Erik Blake	Leanne O'Brien	Kay Ball
Tom Stalter	Simon Gundy	Theresa Pollick
Beth Vannett	Laurie Mooney	

Rex Huffman, Spitler, Huffman LLC

Approval of Minutes

The minutes of the regular meeting held on August 12, 2021, were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Open House for McComb WWTP was held Friday, August 13th with good attendance
- Planning meeting still on as planned for September 30th.
- Board Calendar has been updated
- WCEDC Dinner has been cancelled
- HB 168 funds, applications were due last week
- Public Relations Committee will meet September 2nd.
- Ballots are out to the townships and municipalities for Mark Sheffer and Steve Arnold
- Recent vehicle accident in McComb area involving one of contractor's dump trucks

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- Fostoria WaterShed is back up and running after being down due to excessive hot water. IFM has been working on the issue.

Reports of Committees:

Chuck Latta stated the IT Committee met on August 13th and reviewed the following:

- 2022 budget
- Cyber threats
- Audit of SCADA system
- Upcoming Planning Meeting

Theresa Pollick also recapped the McComb ribbon cutting ceremony held on August 13th.

Unfinished Business:

None

New Business

Resolution 2021-83. Authorization to advertise for bids for the Willowbend Pumpstation and Forcemain Replacement, SS #307G. Tom Stalter stated this resolution is to authorize the advertisement for bid for the Willowbend Pumpstation. The advertisement dates are August 31st and September 7th with the bids opened on October 7th. The engineer's estimate on the project is \$2,100,000.00, he said. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-84. Approval of an agreement with Jones & Henry Engineers for a SS #100 Area Collection System Flow Study. Tom Stalter stated this resolution is to approve an agreement with Jones & Henry Engineers for the SS #100 Area Collection System Flow Study for \$80,000.00. Melinda Kale made a motion to approve. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-85. Review and approval of utility easements for the Henry County Waterline Project, WL #2902. Tom Stalter stated this resolution is to approve the final easement needed for the Henry County Waterline Project. The easement was obtained for \$1,900.00, he said. Bill Barnhart made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Rex Huffman asked to go into Executive Discussion to discuss potential litigation regarding the Perrysburg water and sewer contracts. Doug Miller made a motion to go into Executive Session. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes.

Doug Miller made a motion to go back into regular session. Chuck Latta seconded the motion. A roll call vote was taken with all present voting yes.

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Receipt of Other Comments

Kay Ball gave a brief review of the Comprehensive Annual Financial Report (CAFR) to the board and various refinancing's that she is reviewing. She said she will likely be asking the Board for authorization soon.

Regular Meeting Dates

Regular Meeting:	September 9, 2021 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	September 23, 2021 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Doug Miller made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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