

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 9, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, September 9, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	Bill Hirzel	John Cheney
Brooke Hahn	Doug Miller	Melinda Kale
Chuck Latta		
Mark Sheffer		

Members absent: Bill Barnhart, Tim Phillips

Others:

Gavin Smith	Leanne O'Brien	Kay Ball
Tom Stalter	Garret Chamberlain	Theresa Pollick

Lori Brodie, Auditor of State's Office

Approval of Minutes

The minutes of the regular meeting held on August 26, 2021, were reviewed; John Cheney made a motion to approve the minutes. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time. Lori Brodie from the Ohio Auditor of State's Office presented Kay Ball and the Board with the Auditor of State Award with Distinction for financial reporting.

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- John Sopko will give an update on asphalt repairs after the meeting and give a tour
- No new economic development updates
- County will review our recommendations for project funding with ARPA funds first quarter of 2022
- Ballots are out to the townships and municipalities for Mark Sheffer and Steve Arnold, Mark has 1 vote and Steve has 10 returned.
- September 24th, ethics training will be held

Regular Board Meeting
September 9, 2021

- Still masking up in office and currently have a few active COVID cases
- Planning meeting on September 16th will be postponed to a later date.
- September 11th Veterans Memorial event held at Wood County Courthouse.
- Looking ahead for possible dates for Christmas dinner
- Beth is finishing up annual certifications of past due accounts

Reports of Committees:

Theresa Pollick stated the PR Committee met on September 2nd and reviewed the following:

- 2022 budget
- Outreach efforts YTD
- Ohio Rural Water Event and McComb Cookie Festival
- Social Media updates
- 2022 Goals

Unfinished Business:

None

New Business

Resolution 2021-86. Authorization to advertise for engineering qualifications for 2022-2023 years. Garret Chamberlain stated this resolution is to advertise for engineering qualification statements for 2022 and 2023. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-87. Change order #1, Ed Kelly & Sons, Inc. for the Weston Sanitary Sewer Improvements, SS #2302. Garret Chamberlain stated this change order is for time only. The substantial completion date will change from August 15, 2021 to November 13, 2021 and the final completion date will change from September 14, 2021 to December 13, 2021. Steve Arnold made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-88. Approval of an Accommodation Tap Agreement with Michael and Kristina Carpenter, WL #305A. Garret Chamberlain stated this resolution is to approve an accommodation tap for a waterline extension on Linwood Road. Chuck Latta made a motion to approve. Brooke Hahn seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-89. Authorization to participate in the Ohio Public Works Commission Capital Improvements for the Bloomdale Elevated Tank Painting and Repairs. Garret Chamberlain stated this resolution is authorization to participate in the Ohio Public Works Commissioner Capital Improvements for the Bloomdale Elevated Tank Painting and Repairs. Steve Arnold made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Regular Board Meeting
September 9, 2021

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: September 23, 2021 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: October 14, 2021 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Brooke Hahn made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

/lob