

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, OCTOBER 28, 2021**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, October 28, 2021 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	Bill Barnhart	John Cheney
Brooke Hahn	Bill Hirzel	Melinda Kale
	Doug Miller	Tim Phillips
Mark Sheffer		

Members absent: Chuck Latta

Others:

Gavin Smith	Leanne O'Brien	Tom Stalter
Jerry Greiner	Garret Chamberlain	Todd Saums
Todd Saums		

Rex Huffman, Spitler & Huffman LLC

Doug Doren, 19230 Mercer Rd., Bowling Green, OH 43402
Wilbur Doren, 19274 Mercer Rd, Bowling Green, OH 43402
Garrett Vetter, 19604 Mercer Rd, Bowling Green, OH 43402
Dave Saneholtz, 11934 Sugar Ridge Rd, Bowling Green, OH 43402
Kip McDowell, Middleton Township Trustee

Approval of Minutes

The minutes of the regular meeting held on October 14, 2021, were reviewed; John Cheney made a motion to approve the minutes. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Unfinished Business:

None

New Business

Resolution 2021-102. Resolution of Necessity and Intent to Proceed for the Sugar Ridge and Mercer Road Areas, SS #609G. Tom Stalter stated this resolution is the resolution of necessity and intent to proceed for the Sugar Ridge and Mercer Road sanitary sewer project. This will affect approximately 57 homes he said. Mr. Stalter reviewed the history, scope and cost of the project before opening up to questions from the audience. Doug Doren asked about the homes north of Sugar Ridge on Mercer, he is interested in connecting. Tom stated that we are working with the Health Department to get those homes tested, but as of right now they will not be

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included in the project. There is the option however to do a petition project. We would require 60% of the owners to agree to proceed, but right now there is 40%. Garret Vetter asked if an accommodation tap is an option. Tom said, yes that is an option, but would like to work through the other options first. Doug Doren also asked about running water to the area. Tom stated there has not been a lot of interest in water, but can look into it if there is interest, again a petition could start this. Bill Barnhart made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-103. Authorization to advertise for bids for the Sugar Ridge and Mercer Road Areas, SS #609G. Tom Stalter stated this resolution is the authorization to advertise for the Sugar Ridge and Mercer Road Areas, SS #609G. Advertisement dates are to be determined and the engineer's estimate for construction is \$1,506,323.00, he said. John Cheney made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-106. Acceptance and action on bids received for the Willowbend Pump Station and Force Main Replacement, SS #307G. Garret Chamberlain stated the bids received for this project exceeded the engineer's estimate and recommended that they be rejected. Tim Phillips made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-107. In the matter of re-advertising for the Willowbend Pump Station and Force Main Replacement, WL #307G. Garret Chamberlain stated this resolution is to authorize the advertisement for bids for the Willowbend Pump Station and Force Main. The new engineer's estimate on the project is \$2,500,000.00, he said. Ted Bennett, an engineer with Jones 7 Henry provided an explanation for this new amount Steve Arnold made a motion to approve. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-108. Authorization to apply for and enter into an agreement with Ohio EPA/DEFA for a Water Pollution Control Loan Fund for the Willowbend Pump Station and Force Main Replacement, SS #307G. Garret Chamberlain stated this resolution is authorization to apply to Ohio EPA/DEFA for the Willowbend Pump Station and Force Main Replacement. The interest rate on the loan would be 2.4%, he said. Melinda Kale made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-104. Acceptance and action on bids received for the McComb Waterline Improvements, Phase 3, WL #2818. Garret Chamberlain stated bids were received for the McComb Waterline Improvements and recommends the project be awarded to B. Hill'z Excavating for \$538,587.00. The engineer's estimate on the project is \$807,000.00, he said. Bill Barnhart made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Steve Arnold left the meeting at 8:30 a.m.

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Resolution 2021-105. Authorization to apply for, accept and enter into an Ohio Water Development Authority Loan Fund Agreement the McComb Waterline Improvements, Phase 3, WL #2818. Garret Chamberlain stated this resolution is authorization to apply to OWDA for the McComb Waterline Improvements, Phase 3. Doug Miller made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-109. Change order #2, Landmark Structures for the WL #100 Area Elevated Storage Tank, WL #183P. Tom Stalter stated this change order is for an increase of \$45,198.00 for the addition of a tank blower and opaque sealer to the pedestal. John Cheney made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Resolution 2021-110. Reimbursement of Temporary Advance for the Henry County Waterline Project, WL #2902. Tom Stalter stated this resolution is authorization for the reimbursement of temporary borrowing if we choose to use it. Melinda Kale made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-111. Change order #3-Final and Release of Retainage for the SS #100 Flow Meter Replacement Project, Westfield Electric, Inc. Tom Stalter stated this change order for a deduct of \$2,440.00 is for final quantity adjustments and extension of the completion dates. Retainage can also be released in the amount of \$5,637.88, he said. Bill Hirzel made a motion to approve. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2021-112. Review and approval of utility easements for the McClure Waterline Replacement, WL #2903. Tom Stalter stated one easement has been obtained for \$900.00 for this project. Brooke Hahn made a motion to approve. Tim Phillips seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Christmas Dinner will be held on December 8th at Stone Ridge, reservations due November 31st.
- Doug Miller will be meeting with the Wood County Commissioners on November 4th to discuss reappointment to the board. All board members are invited to attend at 10:30 a.m.
- Perrysburg water and sewer contracts are expiring. Perrysburg is currently working through a rate study.
- Amazon is currently the county's largest employer, employing 4,000; Home Depot at 1500 and FedEx at 1200

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- Last of the ethics training is being wrapped up this next month.
- Administrative Committee meeting will be held November 11th. All are invited

Reports of Committees:

Jerry Greiner reported that a Joint Finance/Extension Committee meeting was held on October 21st. Minutes are in the DropBox.

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	November 4, 2021 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	November 18, 2021 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Tim Phillips made a motion to adjourn. Bill Barnhart seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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