

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, MARCH 12, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 12, 2015 at 7:30 a.m.

Mr. Mark Sheffer, Vice-Chairman, brought the meeting to order and requested that the roll be called:

|              |                  |               |
|--------------|------------------|---------------|
| Steve Arnold | John Cheney      | Bill Hirzel   |
| Melinda Kale | Leonard Michaels | Shad Ridenour |
| Lyle Schulte | Mike Scott       | Mark Sheffer  |

Members absent: None

Others:

|               |                |                     |
|---------------|----------------|---------------------|
| Jerry Greiner | Gavin Smith    | Beth Vannett        |
| Kay Ball      | Tom Stalter    | Dan Wickard         |
| John Sopko    | Leanne O'Brien | Garrett Chamberlain |

Rex Huffman, Spitler, Huffman & Newlove  
Neal Materni, Poggemeyer Design Group

**Approval of Minutes**

The minutes of the regular meeting held on February 26, 2015, were reviewed; John Cheney made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes with the exception of Lyle Schulte and Shad Ridenour who abstained. **Approved.**

**Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

**Report by President and Other Officials**

Jerry Greiner reported:

- Meeting with Ottawa County March 17<sup>th</sup>, still need to schedule a meeting with Sandusky County.
- Wood County Township Vendor Fair is April 10<sup>th</sup>.
- Rossford Business Fair will be held March 28<sup>th</sup>.
- John Cheney and John Sopko attended a Navy Reserve dinner on March 6<sup>th</sup>. They were recognizing local businesses who support the reserves.
- TMACOG shared services seminar was held February 27<sup>th</sup>.
- Meeting with Allen County today to assist them in possibly forming a district.

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- Next CIFT breakfast will be March 19<sup>th</sup>.
- May 3<sup>rd</sup> is the date for our annual open house.
- Southwood meeting was held at Hancock-Wood Electric on March 11<sup>th</sup>.
- Next Governance Committee will be March 19<sup>th</sup>.
- Wood County Commissioners State of the County will be on March 19<sup>th</sup> also.

**Mike Scott joined the meeting at 7:45 a.m. and assumed chairmanship**

### **Reports of Committees:**

Bill Hirzel stated the Administrative Committee met on March 10<sup>th</sup> and reviewed the following:

1. Kent Murphree contract for labor relations work.
2. Current personnel and benefits
3. Employee survey

### **Unfinished Business:**

**Resolution 2015-13.** Authorize the appointment of R. Kent Murphree, labor relations consultant for the District. Jerry Greiner stated this appointment of Mr. Murphree is to advise the District on personnel issues and to advise us on the upcoming union contract. Mr. Greiner stated this contract was discussed in Administrative Committee and recommended for approval. John Cheney made a motion to take the resolution off the table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. Lyle Schulte made a motion to approve the resolution. Mark Sheffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **New Business**

**Resolution 2015-27.** Authorization to apply to OWDA for the Bloomdale Sanitary Pump Station Improvements, SS #2700A. Tom Stalter stated this resolution is authorization to apply to OWDA for the Bloomdale Sanitary Pump Station Improvements. Kay Ball said the current interest rate is \$2.57%. Mark Sheffer made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2015-28.** Review and approval of utility easements for the Wise Street Sewer Extension and Pump Station Abandonment. Tom Stalter stated 4 easements have been obtained all from Hirzel Canning for \$1.00 each. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who abstained. **Approved.**

**Resolution 2015-29.** Authorization to re-advertise for the Colony Road Pumpstation Replacement, SS #5003. Tom Stalter stated they were 2 contractors that originally bid on this project and both bids were over the 10% limit. Mr. Stalter asked for authorization to re-bid this project with a new engineer's estimate of \$2,500,000.00. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**Resolution 2015-30.** Change order #1, Anderzack-Pitzen Construction Inc., Wise Street Sewer Extension and Pump Station Abandonment, SS #220B. Tom Stalter stated this change order is for an increase of \$2,775.00 for an addition of a drop connection requested by the District. Mark Sheffer made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

**Resolution 2015-31.** Authorization to transfer funds. Kay Ball stated this is a one-time transfer of \$800,000.00 from the water fund to the sewer fund to show a positive balance in the sewer fund for year end. It would be reversed at the beginning of the New Year she said. Mark Sheffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Receipt of Other Comments**

None

**Executive Session**

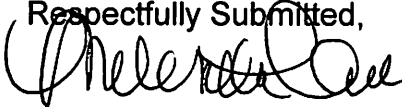
None

**Regular Meeting Dates**

|                  |                             |   |
|------------------|-----------------------------|---|
| Regular Meeting: | March 26, 2015<br>7:30 a.m. | District Operations Facility<br>Regular Meeting |
| Regular Meeting: | April 9, 2015<br>7:30 a.m.  | District Operations Facility<br>Regular Meeting |

**Adjournment**

Mark Sheffer made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,  
  
Melinda Kale  
Secretary

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