



TO: Property Owners-Village of Bairdstown

RE: Your Tentative Sewer Unit Charge Notice

Date: April 19, 2016

Please find enclosed a letter describing the financial plan and unit sewer charge allocation for your property located in the above-referenced general area.

Understanding Your Tentative Sewer Unit Allocation:

The village of Bairdstown received orders by the Ohio Environmental Protection Agency (EPA) in 2015 to install sanitary sewers due to inadequate or failing on-site home sewage disposal systems. Thus, the District will operate the sanitary sewer system, maintain it, conduct regular treatment sampling, submit monthly operating reports to Ohio EPA and handle all related sanitary sewer affairs of this EPA-ordered project area.

Users will be charged for use based on a single-family residential dwelling (or equivalent) as one unit. Each user of the sanitary sewer system will pay a monthly sanitary sewer bill based in part on their respective number of units allocated. Your sanitary sewer bill will consist of the following items: treatment charges (based on your water usage if connected to public water system), an operation & maintenance charge (also based on water usage), and a debt service charge (project's costs). The debt service portion is estimated currently to be \$30.00-\$40.00 per month, per unit. The final debt service charge will be determined at the end of the project.

If you have an unimproved lot or land (i.e.: farm ground or vacant ground), you will have no charge until a sanitary sewer tap is needed. However, we are notifying you of this fact, at this time.

If a user disagrees with the proposed unit charge, all such considerations for review will be submitted in writing to the District's Clerk of the Board of Trustees for review by a District appointed Unit Allocation Review Board. The appointment of this board is followed under the guidelines of the Ohio Revised Code, Section 6119. 49. A written decision will be mailed to the applicant and to the District for billing purposes after review. All decisions by the District's Board of Trustees will be final.

As stated in the enclosed letter, you have 28 days from the receipt of this letter to object in writing to your enclosed tentative unit charge allocation. An impartial Unit Allocation Review Board consisting of three residents of the District, who do not live in the project area, will hear a property owners' objection to the charges at a later date. This Board will not hear or make any determinations on the necessity of this project.

[OVER]

We have scheduled an informational public meeting on Monday, May 9, 2016, at 6:30 p.m., at the Village Hall, 101 ½ West Main Street, Bairdstown, to explain the project and the calculation of unit allocations, as well to answer questions.

Many of your questions will be answered at the public meeting. If you cannot attend, please feel free to contact the District at (419) 354-9090 with questions. Our office hours are 8:00 am to 5:00 pm daily. Please ask for Tom Stalter, P.E., Manager of Engineering ext. 174 or Stephanie Keefer, Administrative Assistant at extension 152.

Sincerely,

A handwritten signature in black ink that reads "Jerry Greiner". The signature is written in a cursive style with a large "J" and "G".

Jerry Greiner (smk)
President

JG/smk

enclosures- Unit Allocation Notice

NOTICE TO OWNERS OF LOTS AND LANDS OF THE PASSAGE OF THE RESOLUTION OF NECESSITY AND ESTIMATED UNIT ALLOCATION FOR THE PROPOSED SANITARY SEWER LINE KNOWN AS THE BAIRDSTOWN SANITARY SEWER PROJECT, WOOD COUNTY, OHIO, SANITARY SEWER LINE NO. 700.

April 19, 2016

You, and each of you, as affected property owners of a proposed project, are hereby notified that the Northwestern Water and Sewer District has filed in the office of the Clerk of the Board of Trustees tentative unit allocation, plans and specifications for the construction of Sanitary Sewer Line No. 700, Village of Bairdstown, Wood County, Ohio, and these have been approved. This information is available for your review in the Office of the Clerk of the Board of Trustees of the Northwestern Water and Sewer District.

A resolution of necessity has been passed by the Board of Trustees of the Northwestern Water and Sewer District. The owner of any lot or parcel of land who objects to the estimated unit charge against such lot or parcel as set forth in the tentative unit allocation filed in the office of the Clerk of the Board shall file such objection, **in writing**, with the secretary of the Board of Trustees of the Northwestern Water and Sewer District, 12560 Middleton Pike, P.O. Box 348, Bowling Green, Ohio, 43402, (419) 354-9090 or (877) 354-9090, within **twenty-eight (28) days from the date of completion of the notice**. Any objection from the property owner shall include an address for mailing of a notice. All property owners objecting to the estimated unit allocation will be notified by the District by certified mail of the time and place of the equalization board hearing.

The project will be financed in whole or in part by monthly unit allocation and that all owners of property may be subject to a monthly unit charges. Your affected property is:

<u>Parcel Number</u>	<u>Monthly Unit Allocation</u>	<u>Tentative Monthly Unit Allocation</u>
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A public meeting for **discussion and information purposes only** will be held at the **Village of Bairdstown (Village Hall) 101 ½ West Main Street, Bairdstown, Ohio** on **Monday, May 9, 2016 at 6:30 pm**. Please call (419) 354-9090 ext. 152 or (877) 354-9090 ext. 152 for additional information.

BY ORDER OF THE BOARD OF TRUSTEES
NORTHWESTERN WATER AND SEWER DISTRICT
MARK SHEFFER CHAIRMAN

*** THE BOARD OF TRUSTEES WILL ATTEMPT TO PROVIDE REASONABLE ACCOMMODATIONS FOR ANY DISABLED PERSON. REQUESTS FOR SPECIAL ACCOMMODATIONS SHALL BE MADE TO THE OFFICE OF THE NORTHWESTERN WATER AND SEWER DISTRICT TWENTY-FOUR (24) HOURS PRIOR TO THE TIME SUCH ACCOMMODATIONS ARE REQUIRED. TELEPHONE (419) 354-9090 OR (877) 354-9090