

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 23, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, April 23, 2015 at 7:30 a.m.

Mr. Mike Scott, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Lyle Schulte
Mike Scott	Mark Sheffer	

Members absent: Shad Ridenour

Others:

Jerry Greiner	Leanne O'Brien	Beth Vannett
Kay Ball	Tom Stalter	Dan Wickard

Rex Huffman, Spitler, Huffman LLC
Ted Bennett, Jones & Henry Engineers

Approval of Minutes

The minutes of the regular meeting held on April 9, 2015, were reviewed; John Cheney made a motion to approve the minutes. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Annual Open House will be May 3rd.
- Ohio Rural Water Meeting May 19-20th.
- Working on park benches for Hirzel and Brim
- Spring cleanup and project restoration is underway
- Met with Kent Murphree recently to discuss upcoming union negotiations and personnel issues.
- Lyle Schulte recently attended a Sunshine Law Training.
- Bylaws will be brought before the board for approval at the next meeting.
- Southwood group meeting April 28th.
- SmartWater Analytics consultants have started the water audit.

Regular Meeting
April 23, 2015

At this time, Beth Vannett gave a brief update on the Aquahawk system and reported we currently have 227 customers signed up.

At this time, Kay Ball gave the board a brief year to date financial update.

Reports of Committees:

Mark Sheffer stated the Governance Committee met on April 21st. Meeting minutes are in the DropBox for review, he said.

Leonard Michaels stated the Buildings and Ground Committee met on April 16th and discussed the following:

- Peeling epoxy floor in the Morton building
- Roof connection with the building addition is leaking
- HVAC system in the customer service area was down for several weeks, problem has been corrected.

Unfinished Business:

None

New Business

Resolution 2015-44. Approval of a depository agreement with Huntington Bank. Kay Ball stated this resolution is to renew the deposit agreement with Huntington Bank. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes with the exception of Mark Sheffer who abstained. **Approved.**

Resolution 2015-45. Amendment #2, Jones & Henry Engineers, E. Broadway, Andrus Road, SS #121B. Tom Stalter stated this amendment is for a deduction of \$16,997.85 to close out the contract with Jones & Henry. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-46. Amendment #1, Jones & Henry Engineers, Andrus Rd., E. Broadway and Florence St. waterline replacement, WL #101C. Tom Stalter stated this amendment is for a deduction of \$39,614.82 to close out the contract with Jones & Henry. Mark Sheffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-47. Review and approval of utility easement for the Bloomdale Sanitary Pump Station Improvements. Tom Stalter stated an easement has been obtained for the Bloomdale Sanitary Pump Station Improvements for \$1.00. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Meeting
April 23, 2015

Resolution 2015-48. Recognition of Mike Scott for his efforts on behalf of the District. Jerry Greiner stated that this resolution is to recognize Mike Scott for his efforts on the board of trustees. Mr. Scott will be resigning from the board effective April 30, 2015. Lyle Schulte made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

John Cheney made a motion to go into Executive Session to discuss the President's annual review and salary. Mark Sheffer seconded the motion. A roll call vote was taken with all present voting yes.

John Cheney made a motion to go back into regular session. Mark Sheffer seconded the motion. A roll call vote was taken with all present voting yes.

Regular Meeting Dates

Regular Meeting:	May 14, 2015 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	May 28, 2015 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Leonard Michaels made a motion to adjourn. Mark Sheffer seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

/lob