

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 27, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, April 27, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Theresa Pollick	Dan Wickard	Tom Stalter
Simon Gundy		

Rex Huffman, Carl Ireland & Chris Frasor of Spitler, Huffman & Newlove, LLP

Bill Ryan, Sentinel Tribune

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH

Approval of Minutes

The minutes of the regular meeting held on April 13, 2017, were reviewed; Bill Verbosky made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Tom Stalter reported:

- Will be doing a bus tour to south end on May 4th at 7:30 a.m.
- Met with Hearthside to discuss McComb WWTP Funding
- TMACOG Regional water study meeting is being held this morning.
- Apio (Greenline) is looking to expand in Portage, District will assist with design of this project.
- Open House will be held May 7th.

Reports of Committees:

Doug Miller stated the IT Committee met and reviewed the following:

- Project update (website, hardware, new GPS unit)
- 2017 IT budget
- Disaster recovery policy
- Need for additional GIS person full-time

Unfinished Business:

Resolution 2017-38. Acceptance and action on bids received for the Walbridge South Main Street Waterline Abandonment and Replacement, WL #166D. Leonard Michaels made a motion to bring the motion to the table. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. Garret Chamberlain requested that this project be awarded to Tap Construction for \$62,017.00. The engineer's estimate on the project is \$77,000.00, he said. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2017-41. Consideration of a water and/or sanitary sewer discount for persons over 65 years of age. Doug Miller made a motion to bring the resolution to the table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. Kay Ball stated the Village of Walbridge passed a resolution for the District to consider a discount for persons over 65 years of age. Ms. Ball reviewed what others offer as far as discounts and reviewed with the board what the effects would be for those receiving the discount and the rest of the District customers. Ms. Ball stated after review the staff recommends not offering a discount; the discount is not affordable and would have to be subsidized by other customers. Steve Arnold made a motion to consider the resolution. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting no. **Rejected.**

New Business

Resolution 2017-45. Approval of a developer agreement with McCarthy Builders Inc., for the Village of Riverbend, WL #392F/SS #392F. Garret Chamberlain stated this resolution is to approve a developer agreement with McCarthy Builders for the Village of Riverbend. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-46. Amendment #2, Jones & Henry Engineers for the Tracy Road Trunk Sewer Rehabilitation. Tom Stalter stated this amendment is for an increase of \$13,650.00 for engineering during construction. Melinda Kale made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-47. Authorization to remove and possible sale of the Evansville Western Railway wastewater plant. Tom Stalter stated this resolution is to authorize the removal and possible sale of the Evansville Western Railway wastewater plant. Mr. Stalter stated this plant is no longer of use since the sewer flow is not going to the Village of North Baltimore. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Board Meeting
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Resolution 2017-48. Approve a WaterShed agreement with the Wood County District Public Library for a WaterShed vending unit in Walbridge. Dan Wickard stated this resolution approves a cooperative agreement with the Wood County District Public Library to a new WaterShed vending unit in the Walbridge Library. He stated this agreement is good for 36 months. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

Kay Ball stated she received information from Andy Brosart regarding an opportunity for bond refunding. She stated she would bring a resolution to the board at the next meeting.

Executive Session

Rex Huffman asked that the board go into Executive Session to review pending or imminent litigation with Turn Key Inc, and Sensus Meters. Leonard Michaels made a motion to go into Executive Session. John Cheney seconded the motion. A roll call vote was taken with all present voting yes.

Bill Verbosky left the meeting at 10:00 a.m.

John Cheney made a motion to go back into regular session. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

Regular Meeting Dates

Regular Meeting:	May 11, 2017 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	May 25, 2017 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Doug Miller made a motion to adjourn. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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