

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, April 9, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, April 9, 2015 at 7:30 a.m.

Mr. Mark Sheffer, Vice-Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Lyle Schulte
Mark Sheffer		

Members absent: Shad Ridenour, Mike Scott

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Kay Ball	Tom Stalter	Dan Wickard
Leanne O'Brien		

Rex Huffman, Spitler, Huffman & Newlove
Neal Materni, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on March 26, 2015, were reviewed; Melinda Kale made a motion to approve the minutes. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Wood County Township Vendor Fair is April 10th
- Status reports are due April 15th for the Five Point Road ERAC Appeal.
- Southwood Meeting April 24, 2015
- Employee picnic at the MudHens will be July 10th.
- Annual Open House will be May 3rd.
- CORD Meeting will be held on August 28th.
- Proposals are out for a Toledo-Lucas County rate study
- Senate Bill 1 has passed.

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- District will have a few positions being advertised for they include: Full-time, Electronic Technician and Data Coordinator. Part-time: GIS intern and Seasonal Document Imaging.

At this time, Kay Ball gave the Board a brief overview of the wage study currently being done for hourly workers.

Reports of Committees:

Mark Sheffer stated the IT Committee met on April 7th and the Public Relations Committee met on April 2nd. Meeting minutes are in the DropBox for review, he said.

Unfinished Business:

None

New Business

Resolution 2015-36. Approval of agreement with SmartWater Analytics for a water loss study. Tom Stalter stated this resolution is to approve an agreement with SmartWater Analytics to perform a water loss study for the District. The total cost for the contract is \$139,270.00, he said. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-37. In the matter of the construction maintenance and operation of a waterline project known as the Hull Prairie Road Waterline Extension, WL #309B. Resolution of Necessity and Intent to Proceed with improvement. Tom Stalter stated this resolution is to approve a water line extension to one home on Hull Prairie Road. The property owner has signed the waiver, he said. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-38. Acceptance and action on bids received for the Colony Road Pumpstation Replacement, SS #5003. Tom Stalter stated one bid was submitted for this project and recommends the project be awarded to HPH, Inc. The bid was submitted for \$2,643,736.51 which is within 10% of the engineer's estimate of \$2,500,000.00, he said. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-39. Authorize the advertisement for bid for the Bays Road Waterline Project, WL #316G1. Tom Stalter stated this resolution is to authorize advertisement of this project with dates to be determined. The engineer's estimate on the project is \$350,000.00, he said. Lyle Schulte made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-40. Review and approval of utility easement for the Village of Bloomdale water system, WL #2700. Tom Stalter stated one easement has been obtained for \$4,650.00. One easement remains for this project, he said. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2015-41. Authorize the release of retainage, Utilicon, Inc. for the Rossford Colony Area I & I Removal, SS #5000B. Tom Stalter stated this resolution authorization to release retainage to Utilicon, Inc. in the amount of \$48,550.14. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-42. Authorization to re-advertise for various sanitary sewer improvements-Section B. Tom Stalter stated this resolution is authorization to re-advertise this project with dates to be determined. The engineer's estimate on the project is \$169,000.00, he said. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-43. Authorization to apply to Ohio EPA/DEFA for a water supply revolving loan for water loss audit. Tom Stalter stated this resolution is authorization to apply to Ohio EPA/DEFA for a water supply revolving loan for the water loss audit. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	April 23, 2015 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	May 14, 2015 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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