

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 10, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 10, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Tom Stalter	Gavin Smith	Jerry Greiner
Kay Ball	Garrett Chamberlain	Leanne O'Brien
Theresa Pollick	Dick Heyman	

Rex Huffman & Carl Ireland, Spitler Huffman LLC

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on July 27, 2017, were reviewed; John Cheney made a motion to approve the minutes. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- NOMA dinner August 25th at the MudHens
- Check board calendar for meetings/luncheons for the next few months
- May see new TID proposal coming soon
- Letters have been sent to members for board nominations
- Toledo-TMACOG meetings still ongoing

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Reports of Committees:

John Cheney stated that the Safety Committee met on August 2nd and reviewed the following:

- No injuries, but had 2 minor accidents; one vehicle struck an orange barrel and the generator trailer jack knifed causing damage to spare tire.
- Reviewed training and attendance for BWC credit
- New logos have been changed on majority of the vehicles.
- Trying new LED lights on hard hats

Unfinished Business:

None

New Business

Resolution 2017-105. Notice of Intent to Proceed, Ovitt Road Waterline Project, WL #321C. Garret Chamberlain stated this resolution is the intent to proceed with the project. No objections were received, he said. Melinda Kale made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-106. Acceptance and action on bids received for the Woodlake Pumpstation Rehab, SS #140D. Garret Chamberlain stated 3 bids were received for the Wood Lake Pumpstation Rehab. He recommends the bid be awarded to Peterson Construction for \$142,000.00. The engineer's estimate on the project is \$178,500.00, he said. John Cheney made a motion to approve. Leonard Michaels seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-107. Change order #1-Final & Release of Retainage for the Williamsburg-on-the-River Sanitary Sewer Rehab, SS #4.1(a). Garret Chamberlain stated this change order for a decrease of \$10,587.69 is for final quantity adjustments to close out the project. Doug Miller made a motion to approve. Bill Verbosky seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-108. Change order #1-Final & Release of Retainage for the Lorraine Sanitary Sewer Replacement, SS #5008. Garret Chamberlain stated this change order is for an increase of \$15,816.50 for final quantity adjustment to close out the project. Retainage in the amount of \$4,682.36 can also be release to the contractor, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-109. Declaration of Reimbursement Intent for the OPWC Silver Street Waterline Loop-Weston, Loan Number CE42U, WL #2310B. Garret Chamberlain stated this resolution is certifying that the District is paying the contractor and requesting reimbursement from the funding agency. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2017-110. Declaration of Reimbursement Intent for the OPWC NWWSD/McComb Raw Water Pumping Improvements, Loan Number CM26U, WL #2800 Area. Garret Chamberlain stated this resolution is certifying that the District is paying the contractor and requesting reimbursement from the funding agency. Steve Arnold made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-111. Change order #4, Peterson Construction Co., for the Bairdstown Sanitary Sewer Project, SS #700. Garret Chamberlain stated this change order is for an increase of \$71,056.00 for conduit and wire size to the Pumpstation and for the addition of an asphalt entrance. Leonard Michaels made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-112. Amendment #2, Poggemeyer Design Group, Hanson, George and Bihl Streets Waterline Replacement, WL #210B. Garret Chamberlain stated this amendment is for a decrease of \$12,500.00 for services non-performed. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-113. Acceptance and approval of a feasibility study for the Emergency Water Interconnection/Backup, WL #300 Area. Linda Amos and Denise Plummer gave the board a brief overview of the emergency water interconnection and back-up plan. Tom Stalter stated there is a grant available through LGIF and a local match totaling \$85,000. This resolution is to approve the study, he said. Rob Armstrong made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	August 24, 2017 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 14, 2017 7:30 a.m.	District Operations Facility Regular Meeting

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Adjournment

Doug Miller made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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