

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 13, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 13, 2015 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Lyle Schulte	Mark Sheffer	

Members absent: None

Others:

Jerry Greiner	Leanne O'Brien	Gavin Smith
Kay Ball	Tom Stalter	John Sopko
Dan Wickard		

Rex Huffman, Spitler, Huffman LLC
Neal Materni, Poggemeyer Design Group
Ted Bennett, Jones & Henry Engineers

Jack Keifer, 13207 Union Hill Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on July 23, 2015, were reviewed; Doug Miller made a motion to approve the minutes. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Rex Huffman gave the oath of office to Bill Verbosky, newly appointed board member from the member municipalities.

Resolution 2015-84, Accept the appointment of Bill Verbosky to fulfill the unexpired term of Mike Scott. Jerry Greiner stated Mr. Verbosky has received the required majority of votes from the member municipalities to be appointed to the board of trustees. Melinda Kale made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

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Report by President and Other Officials

Jerry Greiner reported:

- Met with Kent Murphree (labor relations consultant) and Dawn Bailey (AFSCME Rep) recently regarding the upcoming union contract.
- Wood County Township Trustees' dinner is September 17th in Pemberville, reservations due by August 28th.
- Court hearing on the District bylaws will be held August 27th.
- Still in discussion over TID debt issues
- Board planning meeting will be held August 20th.
- New board member orientation meeting will be held August 17th.
- Management planning meeting will be held August 18th.
- Discussions are underway with Hancock Wood Electric regarding a propane filling station and vehicle conversions to propane.
- AquaHawk contract expires in September will be discussing whether to continue service.
- Meeting with EPA soon regarding Oregon water system and high TTHM's
- Looking into options and approved quotes for the epoxy floor in the Morton building.

Reports of Committees:

Mark Sheffer stated the Governance Committee met on August 6th. Meeting minutes are in the DropBox.

John Cheney stated the Safety Committee met on August 5th and reviewed the following:

- 1 minor accident occurred
- crane truck is still out of service being repaired from an accident.
- training schedule for the balance of the year was reviewed.

Unfinished Business:

None

New Business

Resolution 2015-86. Change order #1, Hank's Plumbing & Heating, Colony Road Pumpstation Replacement, SS #5003. Tom Stalter stated this change order is for an additional \$118,617.62 for the alignment shift for the pipeline installation on the CSX transportation property. Neal Materni of Poggemeyer explained in detail the issues with CSX and the installation of the sewer line to the board. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-87. Amendment #2, Poggemeyer Design Group, Colony Road Pumpstation Replacement, SS #5003. Tom Stalter stated this amendment is for an increase of \$24,000.00 to cover costs associated with construction management services. John Cheney made a

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motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-85. Approval of a Tap Agreement with Middleton Township Trustees, SS #609. Tom Stalter stated this resolution is to approve an accommodation tap for sewer service to the new Middleton Township building. Lyle Schulte made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-88. Change order #3, B. Hill's Excavating, Jennings Road Pump Station, SS #5000D. Tom Stalter stated this change order is for an increase of \$9,554.00 for additional geoblock pavers at the pump station site per the District's request. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-89. Acceptance and action on a Local Government Innovation Grant Agreement for the Emergency Water Interconnection/Back-up, WL #300 Area. Tom Stalter stated this resolution is to approve a grant agreement for the Local Government Innovation Grant for the emergency water interconnection between Bowling Green and Perrysburg. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	August 27, 2015 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	September 10, 2015 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Leonard Michaels made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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