

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, AUGUST 24, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, August 24, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Dan Wickard	Gavin Smith	Jerry Greiner
Kay Ball	Garrett Chamberlain	Leanne O'Brien
Theresa Pollick	Simon Gundy	Stephanie Keefer
Beth Vannett		

Rex Huffman, Spitler Huffman LLC

### **Approval of Minutes**

The minutes of the regular meeting held on August 10, 2017, were reviewed; John Cheney made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- NOMA dinner August 25<sup>th</sup> at the MudHens event
- Next TMACOG meeting will be held August 30<sup>th</sup> with their facilitator
- 2 Board nominations have been received, one for Kale and one for Verbosky
- McComb has a leak in the village pool, asking for sewer credit on bill. After discussion board recommended looking at giving village a grant for pool repairs instead of sewer credit.
- Reviewed the TIDD proposal with the board to which included the District contributing \$7500 to the TIDD. After much discussion, the board approved the TIDD proposal. John Cheney made a motion to approve proposal. Leonard

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Michaels seconded the motion. A roll call vote was taken with all present voting yes, with the exception of Doug Miller who abstained.

**Reports of Committees:**

None to Report

**Unfinished Business:**

None

**New Business**

**Resolution 2017-114.** Approval of a Developer Agreement for a waterline with McCarthy Builders for the Riverbend Lakes Subdivision, WL #392G. Garret Chamberlain stated this resolution is to approve a developer agreement with McCarthy Builders for a new waterline in the Riverbend Lakes Subdivision. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-115.** Review and approval of utility easements for the Curtice Road Waterline Replacement, WL #212A. Garret Chamberlain stated 7 easements have been obtained for the project. The easements total \$9,095.00, he said. Doug Miller made a motion to approve. Rob Armstrong seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-116.** Authorization to participate in the Ohio Public Works Commission State Capital Improvement for various water and sewer projects. Garrett Chamberlain stated this resolution is authorization to participate in the Ohio Public Works Commission State Capital Improvement Program for Willowbend and Oregon EQ Basin. Bill Hirzel made a motion to approve. Steve Arnold seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-117.** Authorize the advertisement for bid for the Weston Water Distribution System Meter Relocation, WL #2300 Area. Garret Chamberlain stated this resolution is to authorize the advertisement for bid for the Weston Water Distribution System Meter Relocation Project. Bid dates are to be determined and the engineer's estimate on the project is \$400,000.00, he said. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

**Resolution 2017-118.** Authorization to participate in the National Joint Powers Alliance (NJPA) Cooperative Purchasing Plan. Simon Gundy stated this resolution is to authorize participation in the Nation Joint Powers Alliance Cooperative Plan. There is no cost to join, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**Resolution 2017-119.** Approval of an accommodation tap agreement with Russell and Debra Vollmar. Stephanie Keefer stated this resolution is to approve an accommodation tap for water for Russell and Debra Vollmar on Robinson Road. John Cheney stated he would like to see an easement obtained for future construction with the accommodation tap agreement. Leonard Michaels made a motion to approve with the easement language included in the accommodation tap agreement. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Receipt of Other Comments**

None

**Executive Session**

None

**Regular Meeting Dates**

Regular Meeting:	September 14, 2017 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 28, 2017 7:30 a.m.	District Operations Facility Regular Meeting

**Adjournment**

Rob Armstrong made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney  
Secretary

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