

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, FEBRUARY 25, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, February 25, 2016 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Lyle Schulte	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Garett Chamberlain
Leanne O'Brien	Tom Stalter	Kay Ball
Dan Wickard	Ray Donald	Beth Vannett

Rex Huffman, Spitler, Huffman & Newlove

**Approval of Minutes**

The minutes of the regular meeting held on February 11, 2016, were reviewed; Leonard Michaels made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

**Public Comment**

None

**Doug Miller joined the meeting at 7:35 a.m.**  
**Bill Verbosky joined the meeting at 7:40 a.m.**

**Report by President and Other Officials**

Jerry Greiner reported:

- Wood County Economic Development Commission Dinner will be held March 23<sup>rd</sup> in the evening.
- Annual employee picnic at the MudHens will be July 15<sup>th</sup>.
- BGSU State of the Region Address will be held March 21<sup>st</sup>.

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- State of the County Address will be held March 23<sup>rd</sup> in the morning.
- Wood County Township Vendor Fair will be held April 8<sup>th</sup>.
- City of Fostoria recently passed a water rate increase of 3%
- USDA bond closing for Bloomdale water project will be March 3<sup>rd</sup>.
- Tiller lawsuit has been settled.

At this time, Tom Stalter reviewed the plans for the Bloomdale and Bairdstown sewer project and presented the board with 3 options that included financing and grant funds. After some discussion the board voted to proceed with Option A as presented to them. Doug Miller made a motion to approve Option A as presented. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. Approved. The three options described as A,B and C estimated the costs of construction of those projects to provide wastewater treatment improvements to the Village of Bairdstown and Bloomdale.

### **Reports of Committees:**

Steve Arnold stated the Finance Committee met on February 18<sup>th</sup> and reviewed the following:

- Capital projects
- Rate structure
- Bairdstown/Bloomdale sewer project

**Leonard Michaels left the meeting at 9:05 a.m.**

### **Unfinished Business:**

None

### **New Business**

**Resolution 2016-29.** Acceptance and action on bids received for the Eastwood Schools Sanitary Sewer Pump station and force main, SS #3001. Tom Stalter recommended the project be awarded to Underground Utilities for the base bid and possibly alternate 1 to Underground Utilities for \$731,150.00. Engineer's estimate on the project is \$783,941.00, he said. Steve Arnold made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-30.** Amendment #1, Poggemeyer Design Group, Eastwood Schools Sanitary Sewer Pumpstation and Forceman, SS #3001. Tom Stalter stated this amendment is for an additional \$22,500.00 for construction staking and engineering during construction. Doug Miller made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting. **Approved.**

**Resolution 2016-31.** Change order #2, B. Hill'z Excavating for the Bays Road Waterline Project, WL #316G1. Tom Stalter stated this change order is for an increase of \$6,129.00 to adjust contract quantities. Doug Miller made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-32.** Approval of a Memorandum of Understanding with the Wood County Planning Commission for the Rudolph/Bays Road Sanitary Sewer Project, SS #1001B. Tom Stalter stated this resolution is to approve a Memorandum of Understanding with the Wood County Planning Commission for the Rudolph/Bays Road sewer project. Bill Hirzel made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-33.** Authorize the issuance of water revenue bonds for the Village of Bloomdale water system, WL #2700. Tom Stalter stated this resolution is to authorize the issuance of water revenue bonds to fund the construction of a new waterline to the Village of Bloomdale. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-34.** Amendment #1, Poggemeyer Design Group, Hanson, George & Bihl Waterline Replacement, WL #210B. Tom Stalter stated this amendment is for an increase of \$12,500.00 to cover design services for replacement of approximately 1100 LF of 8" waterline on Mason Street. Doug Miller made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-35.** Review and approval of utility easements for the 2015 Utility Relocations (various service areas). Tom Stalter stated 7 easements have been obtained to move waterline out of the way of other construction for this project totaling \$1,387.00. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-36.** Review and approval of utility easements for the Rossford Hillview Drive Sanitary Sewer Rehab, SS #5005. Tom Stalter stated 2 easements have been obtained for this project totaling \$6,400.00. Bill Verbosky made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2016-37.** Authorize a renewal of the lease agreement for the Haskins & Poe WaterShed. Jerry Greiner asked that this resolution be tabled as the agreement has not been completed yet. Lyle Schulte made a motion to table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

#### **Receipt of Other Comments**

None

#### **Executive Session**

None

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**Regular Meeting Dates**

Regular Meeting:	March 10, 2016 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	March 24, 2016 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

Lyle Schulte made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney  
Secretary

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